

Kolkata Municipal Corporation (KMC)

5, S.N. Banerjee Road

Email ID: aqmc_ch@kmcgov.in

NOTICE

Date:22.09.2022

Applications are invited for contractual engagement of different posts under Air Quality Monitoring Cell, Kolkata Municipal Corporation initially for a period of one year, subjected to further extension of contract if required. Details of eligibility and salary in respect of each post are given hereunder:

Sl No.	Name of the Post	No of Post	Eligibility		Consolidated remuneration per month
			Essential	Desirable	
1.	Senior Project Associates	02 (01 UR, 01 SC)*	Master's Degree in Environmental Science and Civil/Architecture and Planning/Chemical Engineering from a recognised University/Institute. Note: Age not more than 40 years from the year of advertisement.	Good Experience in MS Office and working experience in the field of Air Pollution or Environmental Pollution Control preferably for a period of more than 2 years.	Rs. 42,000/-
2.	Project Associate (Technical)	01	Honours Degree in Environmental Science and Civil/Architecture and Planning/Chemical Engineering from a recognised University/Institute. Note: Age not more than 40 years from the year of advertisement.	Good Experience in MS Office and working experience in the field of Air pollution of Environmental Pollution control preferably for a period of more than 1 year.	Rs. 35,000/-
3.	Project Associate (Administrator)	01	Candidates should possess M.B.A. Degree from a recognised University/Institute. Note: Age not more than 40 years from the year of advertisement.		Rs. 35,000/-

4.	Project Associate (IT)	01	Candidates should possess M.C.A. / B. Tech in Computer Science from a recognised University/Institute. Note: Age not more than 40 years from the year of advertisement.	Rs. 35,000/-
5.	Data Entry Operator	02 [01 UR, 01 SC]*	Candidates should have Computer knowledge of M.S. Office with Graduate in any discipline. Note: Age not more than 30 years from the year of advertisement.	Rs. 11,000/-

*[UR= Unreserved Category, SC= Scheduled Caste]

1. Applications complete in all respect in the prescribed application form along with all testimonials and supporting documents shall have to be submitted at the email aqmc_ah@kmcgov.in within 21 days i.e. on or before 14.10.2022.
2. All applications and supporting documents must be in PDF format attached to the mail and must contain qualifications from Madhyamik or equivalent in chronological order.
3. Only and only the name of the post should be mentioned at the subject of the said email.
4. Short listing would be done based on weight-age on educational qualifications starting from Madhyamik or equivalent level and experience . The proportionate of weight-age would be determined by the selection committee constituted for the purpose .
5. Upon scrutiny and verification of the applications, shortlisted candidates would be called for interview in 1:5 ratio with respect to the no of vacancy against that post.
6. Total marks allotted for the interview are 100. The minimum qualifying marks required to clear the interview is 40% for General Candidates and 35% for reserved candidates [i.e.schedule Caste, Scheduled Tribes, Other Backward Classes - Category A and Category B , Persons with Disabilities , Ex - Servicemen and Exempted Categories for the guidance of the appointing authorities]
7. A waiting panel for each posts will be maintained for one year from the date of acceptance of the said panel by the KMC Authorities.
8. No TA/DA or accomodation will be provided by Kolkata Municipal Corporation .



Chief Manager (Personnel)

APPLICATION FORM

(Relevant attested documents for education qualification and working experience and No Objection Certificate from the employing authority need to be attached with this application form and original documents will be checked at appropriate time to be notified in due course)

Paste Stamp
size photo duly
signed

1. Name of the applicant (In Capital Letters) : _____

2. Post applied for : _____

3. Father's / Husband's Name : _____

4. Sex : _____ 5. Nationality : _____

6. Date of Birth : _____

7. Age : _____ years _____ months as on 01.04.2021

8. Postal Address : _____

9. Email Address (Mandatory) : _____

10. Mobile No. (Mandatory) :

11. Educational Qualification :
(Add More cell and pages, if required)

Name of the Examination	Year of Passing	% of Marks Obtained	Subjects	Board / University
Secondary or Equivalent				
Higher Secondary or Equivalent				
Graduation				
Post-Graduation				
Post-Graduation Diploma				

14. Other information in connection with working experience in M.S. Office :

15. Details of Relevant Working Experience :

(Starting with the current or most recent one) (Add more cell and pages, if required)

Sl. No.	Organisation / Office Name	Post Held	From	To	Total Period (Year & Months)	Major Responsibilities / Tasks Performed	Whether having working experience in field of Air / Environment Pollution

16. Current Salary in Rupees (per month) (inclusive of all components) : _____

17. Whether the present organization will release immediately : YES / NO (indicate with right mark)

Enclosure : _____

I do hereby certify that all the details stated above are true and that in case any information proves false my candidature will be liable to be cancelled.

Date : _____

Place : _____

Full Signature of the Applicant