

CMF&A's Circular No. 11 of 2022-2023

Dated: 06/08/2022

It is a general practice in Kolkata Municipal Corporation to issue cheques in favour of designated posts in official capacity. Subsequently, the cheques are cross-cancelled and encashed from banks.

Now it has been decided to stop issuance of cheques in favour of KMC officers, with immediate effect, except under unavoidable circumstances. Payment will only be processed through NEFT in the designated bank accounts (opened for official purpose) of the officers concerned.

Officers, who do not have bank accounts in official capacity till now, may open such against their designations and inform Finance & Accounts department accordingly.

All Controlling officers are hereby requested to issue directions to all concerned under their control.

J. Banerjee
6/8/22

Controller of Municipal Finance & Accounts
Kolkata Municipal Corporation

Copy to:

OSD to Hon'ble Mayor/Dy. Mayor
PA to Municipal Commissioner
PA to Spl. Municipal Commissioner
Municipal Secretary
CMHO

All Controlling Officers/Heads of the Departments/Officers/Directorate

Special CMF&A- I & II

All Additional CMF&As