



**THE KOLKATA MUNICIPAL CORPORATION  
PERSONNEL DEPARTMENT  
5, S. N. BANERJEE ROAD, KOLKATA-700 013**

**Date: 27.02.2018**

**OFFICE ORDER No. Ch. Manager (P)/G/340/V/2017-18**

Pursuant to the Order of the Municipal Commissioner dated 10.02.2018, the undersigned has been directed to inform all concerned that henceforth, the functional departments concerned would initiate proposal for post retirement contractual engagement of superannuated KMC staffs and place the same directly to Chief Manager (P), after careful consideration of the following points:

- a) Justification for proposing contractual engagement and performance of the employee/s.
- b) Whether the vacancy occurred due to retirement of employee concerned is filled up by way of appointment on promotion/recruitment.
- c) Whether the incumbent(s) is/are physically fit & mentally alert.
- d) Age of the incumbent (below 65 years as per the Notification of Government of India vide No. CCA/WBC/13-143/Consultant/'B' & 'C'/12-13/Admin-4287.)
- e) In which capacity (designation) the service will be rendered.
- f) Date of effect of contractual engagement.
- g) Amount of the monthly consolidated remuneration to be paid.
- h) Under which B.I. Code the monthly remuneration will be debited. [CMF&A has opined for payment of such remuneration from object code 300 (384).]
- i) Whether duties proposed to be performed by incumbent will violate Mpl. Commissioner's circular no. 25 dt 14/6/14 of 2014-15 read with Mpl. Commissioner's circular No. 65 dt nil of 2014-15 regarding exercising of financial & administrative power.

Upon examination of the above points, Personnel Department would recommend the name(s) of the incumbent(s) for post retirement contractual engagement to Hon'ble Mayor through proper channel.

This is issued with the concurrence of the Hon'ble Mayor dated 19.02.18.

Controlling Officer/HOD Concerned is requested to take necessary action accordingly.

**Sd/- B. Ghosh  
Chief Manager (Personnel)**

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Copy forwarded for information and taking necessary action to:

1. Jt. Municipal Commissioner (G & D/P)
2. All Controlling Officers /HoDs
3. PO/Addl. PO/Manager (P)
4. P.A. to Chairperson/Dy. Mayor/Ch. Whip (TMC)
5. P.A. to Municipal Commissioner/Jt. Municipal Commissioner (R&S).
6. DPO-II/V/HR

**Chief Manager (Personnel)**  
27/02/18  
APO-V