

THE KOLKATA MUNICIPAL CORPORATION
5, S. N. BANERJEE ROAD, KOLKATA – 700 013

Applications are invited from the Superannuated/to be superannuated Govt. Officers equivalent to the rank of Dy. Secretary & above of the Govt. of West Bengal, for Preparation of Panel regarding engagement of Inquiry Officers on contractual basis.

A panel of selected candidates will be prepared for engagement of Inquiry Officer and will be engaged by the Disciplinary authority of the charged official on 'case to case' basis as and when required.

Venue, Date of Interview/Reporting time: will be intimated later on.

Eligibility:

Essential Qualification: a) Applicant must have held the post equivalent to the rank of Dy. Secretary and above of the State Government b) Age not more than 62 years as on 1st of January, 2017.

Interested Superannuated/to be superannuated Govt. Officers under 1. All India Service, 2. West Bengal Civil Service (Executive), 3. West Bengal Judicial/Higher Judicial Service, 4. Group-A Officers of Allied Service (Under WBCS), 5. West Bengal Legal Service are requested to apply with an application addressed to **The Municipal Commissioner, Kolkata Municipal Corporation, 5 S. N. Banerjee Road, Kolkata – 700 013**, Bio-data (as per given proforma), Photo Identity proof and two copies of recent passport size photographs duly attested, along with attested copies of all testimonials/documents thereof. Applications shall be sent/submitted in a closed envelop superscribing the name of post applied for on or before **18.10.2017**, to the Office of the Ch. Manager (Personnel), Personnel Department, KMC, 1st Floor Room No. 146, 5, S. N. Banerjee Road, Kolkata – 700 013. No Application after the date mentioned herein, shall be entertained for postal delay or for any other reason. The KMC reserves the right to cancel any application without showing any reason thereof.


MUNICIPAL COMMISSIONER

THE KOLKATA MUNICIPAL CORPORATION
5, S.N. BANERJEE ROAD, KOLKATA – 700 013

BIO-DATA

Space for
attested
photograph

1. NAME OF THE CANDIDATE (In Capital Letter): _____
2. Sex (Male/Female) : _____
3. Father's/Husband's Name : _____
4. Nationality : _____
5. Date of Birth (In Christian era) : _____
6. Age (as on 1st January, 2017) : _____
7. Address for communication : _____

8. Phone No. : _____ (Land) _____ (Mobile)
9. Present Address : _____

10. Educational Qualification:

| Name of the examination | Year of passing | Division/Class | % of marks obtained | Subject taken | Board/University |
|-------------------------|-----------------|----------------|---------------------|---------------|------------------|
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11. Details of experience:

| Name of the service belonged | Designation/posts held | Nature of duty(ies) | Period of Service | | Scale of pay |
|------------------------------|------------------------|---------------------|-------------------|----|--------------|
| | | | From | To | |
| | | | | | |
| | | | | | |

12. Present Employment, if any:

I do hereby solemnly affirm and declare that the information furnished herein before are true to the best of knowledge and belief.

Place:

Date:

Full signature of the candidate