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Kolkata Municipal Corporation
Kolkata Environmental Improvement Investment Program
WALK - IN - INTERVIEW

KEIP-KMC, for its UFIU cell is looking for qualified and experienced Indian Nationals to work as consultants for the following positions:

<u>Sl.</u>	<u>Position</u>	<u>Person Months</u>	<u>Date of Interview</u>	<u>Time</u>
1.	Head, Finance Improvement Unit	60	30.08.2016	11.00 a.m.
2.	Financial Management Specialist	60	30.08.2016	11.00 a.m.
3.	Financial Analyst	60	30.08.2016	11.00 a.m.
4.	Information & Technology Staff	30	31.08.2016	11.00 a.m.

Interested candidates not above 65 years may walk-in to the office of the Project Director, KEIP, KMC, 206, A.J.C. Bose Road, Kolkata-700017 as per the above schedule. For more details please refer to www.kmcgov.in and www.keip.in.



Kolkata Environmental Improvement Investment Program



Kolkata Municipal Corporation

Project Director
KEIP - KMC

Qualification Criteria

a. Head, Finance Improvement Unit

He/She must be a Chartered Accountant or have a masters degree in finance, business management/administration, or economics and minimum years of experience in similar capacity for five years or an undergraduate degree in said fields but with work related experience of at least 10 years handling supervisory work in a similar utility in India. Experience in a water utility is preferred. He/she must possess excellent communication skills in English – both written and oral and has led a team of at least five people in a similar assignment that involves the implementation of a reform program.

b. Financial Management Specialist

He/She must be a Chartered Accountant with at least 5 years experience working in a utility in India, preferably in a water utility and has experience in developing and setting up of financial systems, financial management and control and in conducting training and capacity building in field of water utility finance. He/she must possess excellent communication skills in English – both written and oral.

c. Financial Analyst

He/She must be a graduate of finance, business administration, economics or any other relevant business course and with at least 5 years experience working in a water utility, majority of which involve either the conduct of financial and economic analyses of water supply projects or financial evaluation and analysis of a utility. Has experience in the design of user charges and development of financial models for tariff setting for water and/or sewerage utilities. He/she must possess good communication skills in English – both written and oral and has experience in the conduct of training on said subject matter.

d. Information Technology

He/She must be a graduate of any computer or Information Technology course, and is experienced in database development and management. Experience in website development is a must. Must have good communication skills (written) in English.

Other General Conditions of Engagement:

1. You will be paid a consolidated fee per month.
2. You will not be entitled to any other benefits save and except the Govt. and/or KMC holidays subject to attending office on suffix or prefix day.
3. Your engagement will be treated as a Consultant for a period of 6 (six) months from the date of acceptance of the assignment. The period of service may be renewed for 6 months interval based on the performance till the completion of the person months declared.
4. Either Party shall have the right to terminate the engagement by giving one month's notice in writing or fees in lieu of notice, without assigning any reason, even before the completion of the tenure.

PROFORMA
TO BE FILLED UP BY THE PARTICIPATING CANDIDATES

Post applied for :

N A M E	:	
Father/husband's Name	:	
Address in full (Present & Permanent)	:	
Mobile No.	:	
e-mail (if any)	:	
Date of birth	:	
Age as on date	:	
Nationality	:	
Academic Qualification	:	
Additional Qualifications, if any,	:	a. b. c. d.
Present occupation	:	
Expected monthly fees	:	
Experience (if any) in Utility Finance / Non Revenue Water	:	a. b. c.

* detailed CV to be attached.