

Dated: 13/09/2024

Municipal Commissioner's Circular No. 41 of 2024-2025
Sub : Emergent instruments/apparatus arrangements during festive days
(most particularly from (October,6th 2024 to October, 15th 2024)) 24 × 7 arrangements

- I. During the ensuing Puja Festival days, it is of utmost importance that all the different machineries of the KMC remain at their highest level of preparedness to give urgent civic services to the citizens of the city and to give lateral support to the other public utility agencies. In our Circular No. 40 of 2024-2025 dated 13/09/2024, we had indicated the mobilization of the superior level personnel arrangements during the festive days.
- II. In this sequel circular, we would mention below the instruments and apparatus that would be made available during the festive days in the Central Control Room of KMC and/or at the Borough Control Room for different emergencies that may arise.

Sl. No.	Subject	Nodal Officer and his particulars/ Alternative officer with particulars	Apparatus/ Instruments	No.	Location of placement
1	Matters related with the repairing/ restoration of roads	Sri Jyoti Prakash Sarkar D.G.(Civil) 98308-73634 Sri Sukanta Das D.G.(Roads) [Mobile: 98361-27236]	Lorries	16	One lorry in each Borough 1x16 = 16
			Road Roller Lorry	1 1	Central Control Room
2	Matters related with different problems/ road repairing etc. that arise due to laying of sewers by KEIP in added area particularly in Bor. XVI, XII, XIII & XI	Sri Dilip Mishra , Project Director/ KEIP – 72176-23381 Sri Dyrjay Sarkar D.G.(Project)/KEIP [Mobile: 98368-16981]	Lorry 4" & 6" Pumps Road materials	1 10	
3	Matters related with repairing of lanes, by-lanes, passage etc. etc.	Sri Jyoti Prakash Sarkar D.G.(Civil) 98308-73634	As in serial No. 1 above		

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		Sri Sukanta Das D.G.(Roads) [Mobile: 98361-27236]			
4	Matters related with illegal parking and associated problems	Sri Prabal Kanti Maity, Addl.Mpl.Commissioner [Mobile: 94349-89510] Sri Bijay Biswas C.M.(Parking) [Mobile: 98746-56568]	Green Police coordinated by Security Advisor,KMC, Shadab Akhtar [Mobile:7003388740]	20	Central Control Room
5	Matters related with installation of hoardings and banners etc	Sri Bhaskar Bhattacharya, C.M.(Advt.) [Mobile: 9433829924] Sri Prabal Kanti Maity, Addl.Mpl.Commissioner [Mobile: 94349-89510]	Demolition Squad	3	Central Control Room
6	Matters related with trimming of trees, removal of uprooted trees etc.	Sri Kamal Sarkar, DG.(P&S) [Mobile : 96742-79805] Sri Somnath Sen, Advisor (P&S) [Mobile : 9830682809] Sri Santanu Roy, Dy.C.E.(P&S) Mobile : 94333-93586 Sri Samrat Das Ex.Engineer(P&S), 90075-28154	Hydra Lorry (each tagged to one gang equipped with hand saw/mechanical saw, each gang having a mobile number) Hydraulic Elevated ladder	2 16 6	Central Control Room & Gurudwara Park One lorry in each Borough from Br- I to XVI One (1) at Control Room, One (1) at Tala Park in Br-I, One (1) at Br-IX office at Belevedere Road, one (1) at Behala Borough office, One (1) at Gurudwara Park in Br-VIII office and one (1) at Jodhpur Park at Br-X
7	Matters related with preparation of enclosures on each ghat for dumping and storing of used flowers etc. and also for lifting of idols from the river Ganga	Sri Kamal Sarkar, DG.(P&S) [Mobile : 96742-79805] Sri Somnath Sen, Advisor. P&S [Mobile : 9830682809] Sri Santanu Roy, Dy.C.E.(P&S) Mobile : 94333-93586 Sri Samrat Das Ex.Engineer(P&S), 90075-28154	Hydras at Judges Ghat, Bajakadamtala Ghat, Nimtala Ghat and any other ghats as required with adequate manpower for each ghat.		-

Sl. No.	Subject	Nodal Officer and his particulars/ Alternative officer with particulars	Apparatus/ Instruments	No.	Location of placement
8	Matters related with removal of garbage wastes from the city roads, concerning of puja pandals, cleaning of vats, spoils, rubbish cleaning of trimmed tree branches from the street flanks, cleaning of the used flowers etc. from the enclosures created on the river banks etc. and removal of carcasses from ghats	Sri Subhasish Chattopadhyay, C.M.E.(SWM) [Mobile:- 9836536419] Sri Kanai Lal Shit, Dy.C.E. (SWM-II) [Mobile : 62909-18425] Sri Sunil Kr. Shaha Dy.C.E.(C)/SWM-I M- 94338-67289	Conservancy Trucks ,RCV, Hook Loaders, Mechanical Road Sweeper, Water Sprinkler, Auto tripper, Cesspool, Wrecker, Tractor Misc. vehicles--- Pay-loaders---- Bulldozers ---	428 24 12 4	All 16 Boroughs
9	Matters related with all water supply issues	Sri Anindya Kumar Ghosh, DG(W.S.) (9830478904) Sri Kallol Sarkar, Dy.C.E.(W.S)-I- 98311-27522 Sri Biswajit Biswas Dy.C.E.(W.S.)-II- 98305-91330 Sri Amal Kr. Mondal Dy.C.E.(W.S.)-III- 9830317108 Sri Rihan Sanyal Dy.C.E.(W.S.)-IV-98311-17751 Sri Amlan Dhar Dy.C.E.(Elect.),M- 94337-04384 Sri Deb Kumar Mahajan Dy.C.E.(Elect.), M- 98312-12584	Sufficient number of water tankers	72	1. HPL Office at Convent Road 2. Poddar Nagar Office at Prince Anwar Shah Road, Kalighat Booster 3. Kalighat Office at Harish Mukherjee Road 4. Behala Office at D.H.Road 5. North Division at Hatibagan
10	Matters related with water dispersal, drainage issues, sewerage and other problems	Sri Santanu Kumar Ghosh, D.G.(S&D) [Mobile : 90078-38329] Sri Jyoti Prakash Sarkar D.G.(Civil) 98308-73634	Pump (Dr.)– 6 inch/ 4 inch dia Pump (Civil)-3 inch/ 4 inch dia At Control Room (6 th Oct, 24 to 12 th Oct,24- Round the clock, 13 th Oct,24 to 15 th Oct,24- 6AM to 10PM) Jet cum suction machine-- Gullypit emptier—	270 299 2 2	

Sl. No.	Subject	Nodal Officer and his particulars/ Alternative officer with particulars	Apparatus/ Instruments	No.	Location of placement
			Jet cum suction machine (2 nos. at each garage- 6 AM to 10PM) (from 6 th Oct,24 to 18 th Oct,24)	6	
			Gullypit emptier (2 nos. at each garage- 6 AM to 10PM) (from 6 th Oct,24 to 18 th Oct,24)	6	
11	Matters related with illegal construction of building, demolition of unsafe building etc	Sri Ujjwal Sarakar, D.G.(Bldg.) [Mobile : 98310-14687]	Demolition teams led by Sri Santanu Das, Dy.C.E.(Bldg.) [Mobile:98306-71296] & P.Ghosh, Dy.C.E.(Bldg.) [Mobile- 94334-74871] including 20 labourers, gas-cutter and hammer.		Central Control Room
12	Matters related with illumination of streets, parks & squares, immersion ghats, replacement of bulbs etc.	Sri Sanjoy Bhowmik, OSD & E.O.-D.G.(Elect.) [Mobile:-9830324348]	Vehicles mounted with diesel generator set with four nos. flood light Emergency vehicles with well-equipped gangs Vehicle with one well-equipped gangs	1 1 1	Central Control Room Central Control Room From Bor-I to Bor-XVI.
13	Matters related with permission of holding puja pandals etc.	Sri Prabal Kanti Maity, Addl.Mpl.Commissioner [Mobile: 94349-89510] Sri Jyoti Prakash Sarkar D.G.(Civil) 98308-73634 Sri Kamal Sarkar, DG.(P&S) [Mobile : 96742-79805]	-	-	-

Sl. No.	Subject	Nodal Officer and his particulars/ Alternative officer with particulars	Apparatus/ Instruments	No.	Location of placement
18	Matters related to stores and materials	Sri Jyotirmoy Tanti, Joint.Mpl.Commissioner [Mobile:-86173-12684] Sri Kartick Ch. Ghosh, Controller of Stores & Purchase [Mobile : 9831272690]	-	-	All oil garages will remain open from 6 a.m. to 6 p.m. Stores relating to miscellaneous items, lighting items, motor parts etc. will remain open throughout puja holidays.
19	Matters related to installation of temporary urinals/Bio-toilets	Sri Utpal Mistry, D.G.(Bustee)- 98300-18733			

All senior officers, field engineers etc. will also be available on 24 x 7 basis during the whole period and the Controlling Officers will ensure that no senior officer leaves station without permission. For all emergencies, one single point of immediate contact will be Sri Prabal Kanti Maity, Additional Municipal Commissioner, Mobile No. 94349-89510. This circular is dispatched upto the level of the Controlling Officers, who, in turn, will suitably distribute copies of this circular among the senior officers working under them. This has approval of Hon'ble Mayor dated 10.09.2024


 Municipal Commissioner
 Municipal Commissioner
 Kolkata Municipal Corporation

Copy to :

1. O.S.D. to Hon'ble Mayor./All Hon'ble M.M.I.C.s/All Hon'ble Borough Chairpersons
2. Addl.Mpl.Commissioner, Jt.Mpl.Commissioner, PD, KEIIP
3. Municipal Secretary
4. All Controlling Officers
5. C.S.&P

Further Copy forwarded to:

- (i) P.A. to the Commissioner of Police, Kolkata
- (ii) P.A. to All. Addl. Commissioners of Police, Kolkata
- (iii) All Zonal Dy. Commissioners of Police, Kolkata

Further Copy forwarded to :

- (1) P.A. to Director General, Fire & Emergency Services, Govt. of West Bengal

Further Copy forwarded to :

- a) P.S. to Chief Secretary, Govt. of West Bengal.
- b) P.S. to Principal Secretary (Home & Hill Affairs), Govt. of West Bengal
- c) P.S. to Secretary, U.D.&M.A. Deptt., Govt. of West Bengal
- d) District Magistrate, South 24-Parganas, Alipore

Further copy to: O/C, Control Room, Kolkata Police, Lalbazar.

O/C, Control Room, Fire & Emergency Services,
O/C, Central Control Room, KMC


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