

The Kolkata Municipal Corporation
Municipal Commissioner's Office
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata – 700 013

Dated: 03/04/2018

Municipal Commissioner's Circular No. 03 of 2018-19

Mayor's Budget Estimate for the year 2018-19 (Volume – II) was adopted by the Corporation on the day of 14th March, 2018 under section 131(5) of the Kolkata Municipal Corporation Act, 1980 and will come into force with immediate effect. In the interest of proper management of fund it is imperative to meet the liabilities of 2017-18 from the provisions of budget for 2018-19.

It is directed to restrict the booking of fund under all Budget heads "400" and "800" within 60% of the budgetary allocations of 2018-19 till further order. Booking of balance budgetary allocations will be allowed on submission of utilization of the allotted fund. However, restriction on booking of expenditure will not be applicable in Suspense – Contra Heads, Councillors' Elaka Unnayan Prakalpa (8920/400 & 800) and Integrated Borough Scheme (8924/800).

It may be noted by all concerned that the Corporation while adopting the budget for 2018-19 has enhanced the allocation under Councillors' Elaka Unnayan Prakalpa from Rs.20.00 lakh per ward to Rs.25.00 lakh per ward.

Attention of all Controlling Officers/Heads of the Departments is also drawn to the fact that some changes have been made in the fees and charges structure (Volume – I) for the year 2018-19. These changes in fees, rates and charges will come into force with immediate effect.

All the controlling Officers are also requested to follow the extant guidelines/circulars issued from time to time in respect of procedures, practices and norms to be followed before undertaking any work for execution.

This circular is issued with the approval of the Hon'ble Mayor.


MUNICIPAL COMMISSIONER

Distribution:

1. P A to Hon'ble Chairman/Mayor/Dy. Mayor/Members – MIC
2. All Borough Chairpersons
3. All Controlling Officers/All Heads of the Department
4. All Addl. CMF&As/All Dy. CMF&As/All Municipal Accountants

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