

THE KOLKATA MUNICIPAL CORPORATION
CENTRAL MUNICIPAL OFFICE BUILDINGS
5, S.N. BANERJEE ROAD, KOLKATA- 700013.

Municipal Commissioner's Circular No.....¹⁰².....of 2019-20.

Dated: 08.11.2019

Sub: Revised guidelines for Hired cars

It has been decided by KMC authority that henceforth specific approval of Spl. Municipal Commissioner (G,D&S) on the recommendation of the Controlling Officer will be required for renewal and change of any hired car.

It has further been decided that the following documents are to be submitted along with approval of Spl. MC (G,D&S) :

- A) Smart card of car owner
- B) Valid pollution control certificate
- C) Valid tax certificate
- D) Valid insurance

In case of retirement of officials enjoying the car the matter is to be brought to the notice of Spl. MC(G,D&S), otherwise the concerned official will be held responsible for such renewal.

All concerned officers are hereby informed for strict compliance of the said guideline.

This order is issued with the approval of Hon'ble Mayor dated 01/11/2019.

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Municipal Commissioner


Distribution:

1. PA to Hon'ble Chairman/Mayor/Dy. Mayor/Members MIC
2. All Borough Chairpersons
3. OSD to Mpl. Commissioner/ Spl. MCs
4. CMFA
5. CMA
6. All Controlling Officers/HODs