

THE KOLKATA MUNICIPAL CORPORATION
Office of the Municipal Commissioner
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata - 700 013

Date: January 8th, 2019

Municipal Commissioner's Circular No. 109 of 2018-19

Kolkata Municipal Corporation has leased out several parcels of land to various Government Departments and private entities. Survey Department of KMC will prepare a Land Audit Report on land parcels which were leased out to organizations stating clearly the purpose of land use and shall verify the actual usage status of land by the organization at present. The Survey Department shall incorporate the present usage status of the land in the land audit report and shall explicitly point out the deviation of land usage pattern, if any, with reference to the lease agreement.

Further, the Survey Department will take into account the Audit Report of the organization to which the land was leased out by KMC. For this purpose Chief Valuer & Surveyor is requested to form a cell for the preparation of land audit reports.

The land audit reports should be submitted to MIC every six months i.e. in the month of January and July every year.

This has the approval of the Hon'ble Mayor vide order dated 08.01.2019.

Municipal Commissioner

Distribution:

1. OSD to Hon'ble Mayor
2. P.A. to Hon'ble Dy. Mayor
3. P.A. to Hon'ble MMICs (All)
4. Spl. Mpl. Commissioner (Rev.)
5. Spl. Mpl. Commissioner (G,D&S)
6. Mpl. Secretary
7. CMF&A
8. CMA
9. CMLO
10. Ch. Valuer & Surveyor


8/1/19