



THE KOLKATA MUNICIPAL CORPORATION  
Central Municipal Office Buildings,  
5, S.N. Banerjee Road, Kolkata-700 013

Municipal Commissioner's Department.

Date:- April 17, 2018

Municipal Commissioner's Circular No. 10 of 2018-19

**Sub:- Financial vetting is essential for seeking Government Fund and for placing the estimate before the Mayor-in-Council Meeting.**

It has been felt necessary to verify the estimates at multiple points before submission to the State Government for seeking of fund and before placing the estimate in the Mayor-in-Council meeting for obtaining the approval of the KMC Authority.

From now on all work estimates, shall have to be vetted by the Finance and Accounts Department of KMC to ensure proper checks and balances. All DGs are requested to arrange for vetting the work estimates accordingly prior to placing before the MIC and before forwarding it to the State Government for fund allotment.

This has the approval of Hon'ble Mayor vide dated 17.04.2018.

(Khalil Ahmed)  
Municipal Commissioner

Copy to:

- 1) O.S.D. to Hon'ble Mayor
- 2) P.A. to Hon'ble MMICs (All)
- 3) P.A. to Hon'ble Borough Chairperson (All)
- 4) Spl. Mpl. Commissioner (Rev. & Supply)
- 5) Spl. Mpl. Commissioner (G&D)
- 6) Municipal Secretary
- 7) CMF&A
- 8) CMA
- 9) DGs (All)