

THE KOLKATA MUNICIPAL CORPORATION
CENTRAL MUNICIPAL OFFICE BUILDINGS
5, S. N. BANERJEE ROAD, KOLKATA-700013.

Dated: 18/11/2019

Municipal Commissioner's Circular No.....111.....of 2019-20

It has been observed that a considerable number of works files are being processed by the Departments without routing through the ERP.

It is reiterated that henceforth approval of Municipal Commissioner will be mandatorily required for all works files if it will not be processed through the ERP system.

However, files relating to MPLAD/BEUP will be processed as is being done currently.

All concerned are to take note and act accordingly.


MUNICIPAL COMMISSIONER

Copy to:

- 1) OSD to Mayor
- 2) PA to Dy. Mayor
- 3) PA to all Members, Mayor-in-Council
- 4) Special Municipal Commissioner (G&D)
- 5) Special Municipal Commissioner (Rev.)
- 6) All Controlling Officers
- 7) Head of the Departments/Officers/Units