

The Kolkata Municipal Corporation
Municipal Commissioner's Office
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata – 700 013

Dated: 18/01/2019

Municipal Commissioner's Circular No.¹¹³ of 2018-19

Off late it has been observed that some proposals are placed for obtaining administrative approval of the authority without mentioning the specific Budget Code of KMC or source of fund in case of work is funded by the other Government Department. It causes difficulty in ensuring proper financial management.

All the Controlling Officers / HODs are hereby directed to mention the source of fund with specific Budget Code in the proposal for obtaining administrative approval from the competent authority.

This order is issued with the approval of the Hon'ble Mayor dated 17/01/2019.

Distribution:

- 1) OSD to Hon'ble Mayor
- 2) P.A. to Hon'ble Dy. Mayor
- 3) P.A. to Hon'ble MMICs(All)
- 4) Spl. Mpl. Commissioner (Rev.)
- 5) Spl. Mpl. Commissioner (Gen. , Dev. & Supply)
- 6) Mpl. Secretary
- 7) CMF&A
- 8) All Controlling Officers


MUNICIPAL COMMISSIONER
18/1/19
Municipal Commissioner
The Kolkata Municipal Corporation