

THE KOLKATA MUNICIPAL CORPORATION
Office of the Municipal Commissioner
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata - 700 013

Date: January 25, 2019

Municipal Commissioner's Circular No. 114 of 2018-19

Sub.: Surrender of funds under State Development Schemes which are likely to remain unutilized during F.Y. 2018-19.

The Memo No.1480-F.B., dated 16th January, 2019 issued by the Budget Branch, Finance Department, Govt. of West Bengal is annexed hereto for perusal of all concerned.

All D.Gs/ Controlling Officers are requested to assess the requirement/ utilization of fund depending on the schemes being implemented and their progress during the next 4 (four) months from the date of the Finance Department, Govt. of West Bengal Memo No.1480-F.B. and surrender the fund likely to remain unutilized.

All D.Gs/ Controlling Officers are requested to submit the proposal of surrender of unutilized fund to the Finance and Accounts Department of KMC.

Such proposal for surrender of fund should be submitted within 28th January, 2019 to facilitate timely submission of the report to the State Government within the stipulated time.

This has the approval of the Hon'ble Mayor vide order dated 24.01.2019.


Municipal Commissioner

Encl.: Memo No.1480-F.B. of Finance Department, GoWB.

Distribution:

1. OSD to Hon'ble Mayor
2. P.A. to Hon'ble Dy. Mayor
3. P.A. to Hon'ble MMICs (All)
4. Spl. Mpl. Commissioner (Rev.)
5. Spl. Mpl. Commissioner (G,D&S)
6. Mpl. Secretary
7. District Officer, Minority Affairs, Kolkata, Minority Bhavan, 11/3, Dr. Biresh Guha Street, Kolkata -17 (e-mail: domakolkata@gmail.com).
8. CMF&A
9. CMHO
10. D.Gs (all)
11. Ch. Manager (SW&UPA)
12. Ch. Manager (Education)

