

THE KOLKATA MUNICIPAL CORPORATION  
Office of the Municipal Commissioner  
Central Municipal Office Buildings  
5, S.N. Banerjee Road  
Kolkata-700 013

Date: January 29<sup>th</sup>, 2019

Municipal Commissioner's Circular No.....118.....of 2018-19

**Sub: Surrender of fund under State Development Schemes which are likely to remain unutilized during F.Y. 2018-19- Corrigendum to M.C's Circular no. 114 of 2018-19 dated 25-01-2019.**

In partial modification to the earlier MC's Circular No.114 of 2018-19 dated 25.01.2019, it may be clarified that any fund likely to remain unutilized during Financial Year 2018-19 shall have to be surrendered.

All D.Gs/Controlling Officers are requested to abide by the direction of Principal Secretary to the Govt. of West Bengal, UD&MA Department, vide Memo No. 294(148)-UD/O/M/B/MISC-05/2016 dated 25.01.2019 (copy enclosed) and submit a report regarding the estimated unutilized fund for Financial Year 2018-19 for surrender purpose, by 10 A.M of 31<sup>st</sup> January, 2019, without fail.

This has the approval of Hon'ble Mayor vide order dated 29/01/2019.

  
Municipal Commissioner

Encl:- Memo No. 294(148)-UD/O/M/B/MISC-05/2016 dated 25.01.2019.

**Distribution:-**

1. OSD to Hon'ble Mayor
2. P.A. to Hon'ble Deputy Mayor
3. P.A. to Hon'ble MMICs (All)
4. Spl. Mpl. Commissioner (Rev)
5. Spl. Mpl. Commissioner (G,D&S)
6. Mpl. Secretary
7. District Officer, Minority Affairs, Kolkata, Minority Bhawan, 11/3, Dr. Biresh Guha Street, Kolkata – 700 017 (email – [domakolkata@gmail.com](mailto:domakolkata@gmail.com))
8. CMF&A
9. CMHO
10. D.Gs (All)
11. Chief Manager (SW&UPA)
12. Chief Manager (Education)

