

THE KOLKATA MUNICIPAL CORPORATION
Office of the Municipal Commissioner
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata - 700 013

Date: January 31, 2019

Municipal Commissioner's Circular No. 119 of 2018-19

Sub.: Files related to disposal of cases under Section 400(1) of KMC Act, 1980.

Files related to Building Department under Section 400(1) of KMC Act, 1980 should be placed through Spl. Mpl. Commissioner (Gen, Dev. & Supply). Prior to placing such files the following checks must be exercised and statement in the enclosed format is to be furnished.

D.G.(Building) to ensure that the required information is furnished according to the enclosed format.

This has the approval of the Hon'ble Mayor vide order dated 24.01.2019.


Municipal Commissioner

Encl.: Format.

Distribution:

1. OSD to Hon'ble Mayor
2. P.A. to MMICs (all)
3. Hon'ble Chairman/ Chairperson (Br. I to XVI)
4. Spl. Mpl. Commissioner (Rev.)
5. Spl. Mpl. Commissioner (G,D&S)
6. CMLO
7. D.G.(Building)

THE KOLKATA MUNICIPAL CORPORATION
Building Department

Precis Statement for the cases disposed U/s. 400(1) of KMC Act.

Premises No.:

D/Case No.:

Ward No.:..... Borough No.:

Heard and disposed by S.O.(B.), dated

Mpl. Commissioner

Through

Spl. Mpl. Commissioner (G, D & S)

Data Collected from Case File

ITEM	DETAILS
Total Quantum/ area of land	Sqm.
Person Responsible (Owner/ Developer/ Promoter/ Power of Attorney)	
Number of Story of existing building & height Story, Ht. M.
Increase of Height & Story for unauthorized construction Story, Ht. M.
Total floor area of existing building under possession of Owner/ Power of Attorney	Sqm.
Total area of unauthorized construction U/s 400(1)	Residential use - Sqm. Other Occupancy - Sqm. Total Sqm.
Total area of change of use U/s 416	
Total Amount of Penalty/ Fine involved U/s 400(1) U/s 416	Rs.
Order Passed for	Full Retention/ Full Demolition/ Part Retention & Part Demolition
Court Order if any: Stay Order/ Order for Demolition/ Hearing for disposal/ Contempt	Ref. No.

Dy. C.E. (Bldg.)

D.G.(Bldg.)