

THE KOLKATA MUNICIPAL CORPORATION
CENTRAL MUNICIPAL OFFICE BUILDINGS
5, S. N. BANERJEE ROAD, KOLKATA-700013

Dated: 03/12/2019

Municipal Commissioner's Circular No. 120 of 2019-20

This is for information of all concerned that for effective supervision of vector control activities as well as to ensure timely attendance at all levels following officers/staffs engaged in public health related activities (irrespective of their nature of engagement, i.e. permanent/casual/NUHM/agency provided) will have uniform duty hours from 8.00am to 4.00pm. from Monday to Friday and 8.00 am. To 12 noon on Saturday with immediate effect.

- i) CMHO
- ii) All Dy CMHOs
- iii) Ch VCO
- iv) All Exe HOs/MOICs, Nodal Officer (H), MSO, Supdt. CMS
- v) MOs
- vi) FT MOs (under NUHM)
- vii) Lab Technicians
- viii) Pharmacists
- ix) Nurses
- x) Consultant Entomologists
- xi) Br VClS
- xii) CRAT
- xiii) BRAT
- xiv) Ward VClS
- xv) Health Supervisors
- xvi) Field Workers
- xvii) All workers engaged under WBUES
- xviii) All HHWS/ASHA Workers
- xix) KMUHO Staffs.

Health Department will make necessary arrangements for strict adherence to the above. CO/HOD may have to stay at office beyond duty hours.

This issues with the approval of the Hon'ble Mayor and the Hon'ble Dy. Mayor.


MUNICIPAL COMMISSIONER

Copy to:

- 1) OSD to Mayor
- 2) PA to Dy. Mayor
- 3) PA to all Members, Mayor-in-Council
- 4) Special Municipal Commissioner (G & D)
- 5) Special Municipal Commissioner (Rev.)
- 6) All Controlling Officers
- 7) Head of the Departments/Officers/Units
- 8) CHO, KMUHO, Govt. of West Bengal


MUNICIPAL COMMISSIONER