

**The Kolkata Municipal Corporation**

Office of Municipal Commissioner  
CMO Buildings, 5, S.N. Banerjee Road  
Kolkata – 700 013

Date: 17 / 05 / 2023

**Municipal Commissioner's Circular No. 12 of 2023-24**

It has often been observed that separate estimates and proposals are coming for different components of a single project from different departments. It involves multiple tenders for a single project, thereby involvement of multiple agencies at the same site. As a result, intermingle of different standalone components at different timeline ultimately leads to time lag between different activities and lack of coordination between different agencies working in the same site, finally affects the progress of the project to its entirety.

It is hereby advised to all departments of KMC that henceforth all projects should be framed in such a manner that the DPR should cover every component therein to make it comprehensive in all respect.

However, if it is felt unavoidable and extremely necessary to make separate estimate and proposal for a single project, permission from Municipal Commissioner should be obtained prior to preparing the DPR for such cases mentioning specific reason thereof.

This circular shall take immediate effect.

This has the approval of Hon'ble Mayor.

  
17/5/23  
**Municipal Commissioner**

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