



The Kolkata Municipal Corporation  
Central Municipal Office Buildings,  
5, S. N. Banerjee Road, Kolkata - 700 013

Municipal Commissioner's Department

Date: 20/02/2019

Municipal Commissioner's Circular No. 132 of 2018-19

**Subject: Protection of tenant's right for the sanction of Building plan u/r 142 of the KMC Building Rules, 2009**

During processing of the applications u/s 393 of the KMC Act, 1980 read with rule 142 of the KMC Building Rules 2009, applicant has to ensure and undertake that Tenants rights are protected in terms of the West Bengal Premises Tenancy Act at the time of Sanction of Building Plan and execution of the same.

A registered undertaking / affidavit has to be submitted by the applicant with the following statement / documents :

1. That the tenants right will be protected in terms of the West Bengal Premises Tenancy Act at the time of Sanction of Building Plan and execution of the same.
2. Area statement (existing & proposed) along with use group (existing & proposed) against each tenant(s) and owner in a tabular form. The area statement will also include the respective common area enjoyed by the tenant(s) and owner(s) except exempted area in terms of rule 69 of the KMC Building Rules, 2009 for existing and proposed building.
3. Written consent of the each tenant(s) that the tenant has no objection for the proposed development by demolition of the existing building and the rehabilitated area proposed in the submitted plan in compliance with Rule 142(3) of the KMC Building Rules, 2009.
4. The identity of the each tenant.

Photocopy of this registered undertaking / affidavit has to be pasted on the back of the formal sanction plan.

This is issued with approval of Hon'ble Mayor vide Order dated 19/02/2019.

Municipal Commissioner

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