

The Kolkata Municipal Corporation
Municipal Commissioner's Office
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata – 700 013

Dated: 07.01.2020

Municipal Commissioner's Circular No. 139 of 2019-20

Since year-ending is knocking at the door and KMC has embarked upon a lot of developmental projects, in the interest of expeditious movement of files, newspaper –cuttings of abridged tender notices in different newspapers should be sent to the concerned Tender Inviting Officers within three days from the date of publication by the Mpl. Secretary's Department.

Henceforth, transmission of copies related to publication of tender notices in newspapers should also be sent through e-mail to all concerned tender inviting officers.

IFUs will accept Xerox copies of newspaper publications and will not insist for signature of I&PR officials on the Xerox copies.


MUNICIPAL COMMISSIONER

Municipal Commissioner
The Kolkata Municipal Corporation

Distribution:

1. OSD to Hon'ble Mayor
2. P.A. to Hon'ble Dy. Mayor / Hon'ble MMICs
3. P.A. to Municipal Commissioner
4. Spl. Municipal Commissioner (Rev)
5. Spl. Municipal Commissioner (Gen., Dev. & Supply)
6. Municipal Secretary
7. CMA
8. CMF&A
9. CMLO/Addl. CMLO
10. All Controlling Officers
11. All Heads of the Departments