

The Kolkata Municipal Corporation
Central Municipal Office Buildings
5, S.N. Banerjee Road,
Kolkata- 700 013

Municipal Commissioner's Department
Date: 07/02/2020

Municipal Commissioner's Circular No. **155** of 2019-20

Sub: Modification in the format of "No Outstanding Certificate" issued by Assessment Collection Department.

For the purpose of better clarity and connotation, the following should be specifically mentioned in the "No Outstanding Certificate" issued to the applicant by the Assessment Collection Department.

1. The amount and presentation date of the fresh/ supplementary bills.
2. The assessment year of pending G.R. where ever applicable.
3. The last G.R. period made.

This shall come into effect immediately.

All Chief Managers of Assessment Collection Department are requested to take necessary action immediately.

This has the approval of Hon'ble Deputy Mayor and Hon'ble Mayor.



Municipal Commissioner



Distribution:

1. OSD to Hon'ble Mayor
2. PA to Hon'ble Dy. Mayor
3. Spl. Mpl. Commissioner (Rev.)
4. CMF&A
5. CMLO
6. CM (Rev/North/South/Added Area/JU/TTD)
7. CO (IT)
8. Manager Systems (Assessment Collection)