

# The Kolkata Municipal Corporation

Central Municipal Office Building  
Municipal Commissioner's Department

Dated : 04.03.2020

Municipal Commissioner's Circular No 171..... of 2019-2020

## Sub: Reduction of Timeline for sanction and Completion cum Occupancy of Building


It may be noted that Ease of Doing Business in Construction Permit has already been launched and a Common Application Form (CAF) has already been developed in which Owner/ Applicant will apply through LBS/ Architect in a single window for all relevant external authorities along with relevant internal departments of KMC. Building Department will collect fees for all stake holding Departments and remit the same to the respective departments/ authorities.

At present the Common Application Form (CAF) is applicable for sanction of Buildings dealt under section 393A of the KMC Act 1980 where no NOC is obtained by the applicant.

However where the applicant obtains NOC (partly/fully), they can also apply through another CAF, which will be launched soon.

The timeline for Sanction and Completion of Building is to be reduced for the Building plans which has been applied through Common Application Form (CAF) as per enclosed Annexure.

This will be effective on and from 01/04/2020

  
Municipal Commissioner

### Distribution

1. OSD to Hon'ble Mayor
2. P.A. to Dy. Mayor
3. P.A. to all Member Mayor-In-Council
4. All Borough Chairperson
5. D.G. (Building)
6. All Deputy Chief Engineer (Civil/ Building)
7. All Borough Executive Engineer (Civil/ Building)

ANNEXURE

Sl. No. (I)	Online Services provided by the Urban Local Bodies (II)	Designated Officer (D.O.) (III)			Reviewing Officer (R.O.) (V)
		Designation	Stipulated Time Limit	Appellate Officer (A.O.) (IV)	
1.	Sanction of the Building Plan after obtaining N.O.C. from the concerned department	Concerned authority of KMC	15 (fifteen) days	Special. Municipal. Commissioner within 30 days	Grievance Redressal Committee within 30 days
2.	Plinth Level Intimation after obtaining N.O.C. from the concerned department	Concerned authority of KMC	7 (seven) days	DG(Building) within 30 days	
3.	C.C. & O.C. after obtaining N.O.C. from the concerned department	Concerned authority of KMC	08 (Eight) days	Special. Municipal. Commissioner within 30 days	

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## Sub: Amendments made in Building Rule regarding Quality of Construction

Following amendments proposed in Building Rule 2009, with the approval of Mayor-In-Council vide item no. MOA- 93.20 dated 30/12/2019 and subsequent approval of the Corporation vide item no 5, Agenda No.59 dated 22/02/2020 for improvement of quality of construction are as follows:

Building Rule 2009	Type	Description
47(1)(a) 47(1)(b) 47(1)(c)	Insertion after the word ' Planning, design'	and supervision of the
47(1)(b)	Insertion after the word ' Structural Engineer'	(having Associates of Indian Institute of Engineers)
47(1)(c)	Insertion after the word ' an Architect'	(Registered with the Council of Architect, registration granted under the Architects Act, 1972)
47(1)(c)	Insertion after the word ' Structural Reviewer'	(having Associates of Indian Institute of Engineers)
50(a)	Insertion after the word ' by the Government'	having Associates of Indian Institute of Engineers
50A	Insertion of new section before 51	Landscape Architect : The minimum qualification for a Landscape Architect shall be the Master Degree in Landscape Architecture or equivalent from the recognized University. The Town Planner shall be competent to carry out any building Permit in addition to other Technical Personnel for area above Two Hectres.
50B	Insertion of new section before 51	Town Planner : The minimum qualification for a Town planner shall be the Associate Membership of the Institute of Town Planners, India or Graduate or Post Graduate Degree in Town Planning or equivalent. The Town Planner shall be competent to carry out any building Permit in addition to other Technical Personnel for area above five hectres

The qualification of Technical Personnel engaged shall be in accordance with the section 48,49,50 of the KMC Building Rule 2009 read with amendments proposed herein above and they shall also ensure supervision of construction work as delineated in section 51, 52, 53, 54 of the KMC Building Rule 2009.

In view of above, for urgency of implementation of Ease of Doing Business, all concern are directed to act and proceed in terms of the proposed amendments.

  
Municipal Commissioner

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3. P.A. to all Member Mayor-In-Council
4. All Borough Chairperson
5. D.G. (Building)
6. All Deputy Chief Engineer (Civil/ Building)
7. All Borough Executive Engineer (Civil/ Building)
8. Chairperson, IIA, W.B. Chapter
9. Secretary L.B.S. Association