

THE KOLKATA MUNICIPAL CORPORATION
5,S.N.Banerjee Road,Kolkata-700013

Date: 25.05.2024

Municipal Commissioner's Circular No 17 of 2024-2025

Sub: Arrangements for combating cyclone storm 'REMAL'.

In view of warning of severe cyclonic storm 'Remal' that may likely to cause heavy rainfall alongwith thunder-storm and lighting in Kolkata and its adjoining areas, it has been discussed and decided by the Highest Authorities of KMC that the following Steps will be taken by the KMC in the greater public interest and for taking immediate and emergent action as may be deemed fit and proper for rendering smooth civic services.

1. From 25.05.2024 from 02:00 P.M. onwards upto 28.05.2024 including Sunday(26.05.2024), any type of leave for the employees posted at departments, viz. C.M.E.(Civil), Sewerage and Drainage, Solid Waste Management, Lighting, Parks and Square, Roads, Bustee, Market, Water Supply, Building, Supply, Health, Municipal Secretary and Advertisement, will stand cancelled.
2. From 25.05.2024 from 02:00 P.M. onwards upto 28.05.2024 till 10:00 P.M., the respective Controlling Officers of the departments as mentioned in point no.01 above, would decide the staff to be maintained for the purpose beyond usual Office hours and Sunday(26.05.2024) and a Roster of duty to be issued accordingly. A copy of Roster should be forwarded to the office of Hon'ble Mayor, Municipal Commissioner, Municipal Secretary and Officer-In-Charge of Control Room, KMC for ready reference.
3. The Central Control Room of CMO Buildings, KMC will be manned for 24 hours by the below mentioned Officials of KMC from 25.05.2024(Saturday), 02:00 P.M. onwards upto 28.05.2024 in the manner as stated in Table below:

Name / EID	Designation	Department	Mobile No	Date and time of their duty
Sudarshan Dutta/66950	Manager	SW&UPA	9830113795	From 02:00 P.M.(25.05.2024) to 10:00 P.M(25.05.2024)
Mrinal Kanti Mondal/38133	Dy.CE(Civil)	Water Supply, admin at KEIIP	9433425822	From 10:00 P.M (25.05.2024) to 06:00 A.M (26.05.2024)
Samiran Ghosh/47489	Dy.CE(Civil)	TPDD	9830764057	From 06:00 A.M (26.05.2024) to 02:00 P.M (26.05.2024)
Debasis Chatterjee/28535	Dy.CE(Civil)	TPDD	9433494434	From 02:00 P.M (26.05.2024) to 10:00 P.M (26.05.2024)
Sudipto Kumar Chattopadhyay/ 19490	E.E.(CIVIL)	E&H	8585898704	From 10:00 P.M (26.05.2024) to 06:00 A.M (27.05.2024)
Udaysankar Biswas/64524	Manager	SWM-II	9433094109	From 06:00 A.M (27.05.2024) to 02:00 P.M (27.05.2024)
Biswarupa Mitra/63962	Manager	SW&UPA	8001166062	From 02:00 P.M (27.05.2024) to 10:00 P.M (27.05.2024)
Koushik Das/66958	Manager	SW&UPA	9874756397	From 10:00 P.M (27.05.2024) to 06:00 A.M (28.05.2024)
Upasam Roy /64202	Manager	SW&UPA	9674142355	From 06:00 A.M (28.05.2024) to 02:00 P.M (28.05.2024)
Laxmi Tamang/ 63786	Manager	SW&UPA	9830739660	From 02:00 P.M (28.05.2024) to 10:00 P.M (28.05.2024)

4. Similarly, Borough Executive Engineers concerned will set up a Control Room at their respective Boroughs drawing Officers / Staff from the departments stated at point no.(1) above.

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5. D.G.s and Controlling Officers of the departments stated at point no. (1) above, will remain present at the C.M.O. Buildings, KMC, from 25.05.2024 upto 28.05.2024 and will also take necessary arrangements for keeping open their respective departments at Borough/Unit level during this emergency period.
6. Nodal Officer from KMC for Disaster Management & coordination is Shri, Swapan Kumar Kundu, WBCS(Exe.),Municipal Secretary, Office No. 2286 1265, Fax: 2286 1150, E-mail : secy.kmc@gmail.com.
7. Phone Numbers of KMC Control Room are: 2286 1212 / 1313 / 1414.

This is issued in the interest of public service. Concerned Controlling Officers/HoDs will take appropriate actions accordingly.

Copy to:

1. CMF&A
2. OSD to the Hon'ble Mayor, KMC
3. P.A to the Hon'ble Chairperson / Hon'ble Dy. Mayor
4. P.A. to Mpl. Commissioner
5. P.A. to Addl. Mpl. Commissioner/P.A. to JT. Mpl. Commissioner
6. Concerned Controlling Officers/HoDs
7. Incumbents through concerned Controlling Officers


Municipal Commissioner


Municipal Commissioner