

THE KOLKATA MUNICIPAL CORPORATION
Central Municipal Office Buildings,
5, S.N. Banerjee Road,
Kolkata-700 013

Municipal Commissioner's Office

Date:- 24/04/2018

Municipal Commissioner's Circular No. 17 of 2018- 2019

Sub:- Withdrawal Vs. Advance Payment.

It has been observed that there are certain confusions arising at the time of withdrawal and advance payment. To clarify the matter, it is reiterated that the advance payment to the third party, if mentioned in the agreement, and tender is always allowed.

However, withdrawal to self is not allowed without any specific order of the Finance Department, KMC.


Municipal Commissioner

Copy forwarded to:-

1. OSD to Hon'ble Mayor
2. *Spl.* Municipal Commissioner (Rev. & Supply)
3. *Spl.* Municipal Commissioner (G&D)
4. DGs (All)
5. All Controlling Officers/HODs

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