

THE KOLKATA MUNICIPAL CORPORATION

Office of the Municipal Commissioner

CMO Buildings, 5, S.N. Banerjee Road

Kolkata – 700 013

Date: July 3, 2021

Municipal Commissioner's Circular No. 20 of 2021-22

Sub.: Avoiding delay in tendering due to multiple causes

Normal human nature of business dictates that the agencies should compete and try to get more and more works to maximize their turnover and profit. However, we have noted that in Kolkata Municipal Corporation there have been multiple instances where tenders have often to be cancelled due to insufficient number of bidders. The tender calling authority should do stake-holders consultation before floating tender. This would give a very clear idea to the tendering authority if there are some terms & conditions that make the tender unattractive or infeasible. The genuine inputs of the stake-holders' consultation should be incorporated in the tender documents to ensure wider participations. If there is some relaxation required for the purpose the approval from Municipal Commissioner may be taken beforehand.

Hon'ble Chairperson, BoA has also instructed that after getting stake-holders consultation if sufficient number of bidders may not available the matter should drawn to the personal attention for his intervention.

Henceforth, in the event of a tender not getting sufficient bidders, the tender calling authority should specifically state the reasons for failing of the bid and whether stake-holders consultation was done. Before calling the next bid, such difficulties should be removed.

This has the concurrence of Spl. Mpl. Commissioner (Rev.) and Chairman - Tender Committee, CMF&A and approval of Hon'ble Chairperson, BoA, KMC.

Dc
03/7/21

Municipal Commissioner

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