

THE KOLKATA MUNICIPAL CORPORATION

Office of the Municipal Commissioner

CMO Buildings, 5, S.N. Banerjee Road

Kolkata – 700 013

Date: July 8, 2021

Municipal Commissioner's Circular No. 23 of 2021-22

Sub: Monitoring of Court Cases

A reference is drawn to the Order of Chief Secretary, Govt. of West Bengal vide No. 578-CS/2021 dated 6th July, 2021 on the above subject.

This is extremely important that the important cases specifically related to Hon'ble Supreme Court and Hon'ble High Court are monitoring and followed up on regular basis in the public interest as well as in the interest of office.

Every Department concerned shall assign a specific Nodal Officer for maintaining court cases with the record of providing statement of facts, instructions to learned State Advocate, orders, if any, passed by the Hon'ble Court and the action taken on the orders along with the due date of compliance.

Every Department has been assigned a law officer. The Nodal Officer of the Department along with law officer shall regularly monitor the court cases filed.

A similar such list will be maintained in the office of learned CMLO.

The concerned Spl. Mpl. Commissioner shall review the list of such cases along with the timely action taken on monthly basis. The record of discussion of such review should also be noted and maintained properly.



Municipal Commissioner

*Municipal Commissioner
The Kolkata Municipal Corporation*

Distribution:

1. Spl Mpl. Commissioner (G&D)
2. Spl. Mpl. Commissioner (Rev./S/P)
3. Mpl. Secretary
4. CMLO
5. CMF&A
6. All Controlling Officers/HoDs
7. OSD to Hon'ble Chairperson, BoA, KMC
8. PA to Hon'ble Member, BoA (In Charge of Law Department)