

THE KOLKATA MUNICIPAL CORPORATION
Central Municipal Office Buildings,
Municipal Commissioner's Office
5, S.N. Banerjee Road,
Kolkata – 700 013

Date: 08.07.2021

Municipal Commissioner's Circular No. 24 of 2021-22

Sub : Partial amendment of Municipal Commissioner's Circular No. 173 of 2019-2020 dated 04.03.2020

Municipal Commissioner's Circular No. 173 of 2019-2020 dated 04.03.2020 related to the structure of delegation of Municipal Commissioner's power is partially modified.

This circular should read in conjunction with the Municipal Commissioner's Circular 173 of 2019-2020 dated 04.03.2020 as follows. This has the approval of Hon'ble Chairman, BoA, KMC dated 08.07.2021.

Activity	Sub Activity	Sanctioning authority
Prevention, monitoring and handling of unauthorized & insecure constructions.	Decide whether to issue show cause notice u/s. 400(1) & u/s. 416	<ul style="list-style-type: none">Executive Engineer (C)/Building of the concerned Borough
	Issue of show cause notice under Section 400(1) / 416	<ul style="list-style-type: none">Executive Engineer (C)/Building of concerned BoroughAsst.Engr.(C)/Building of concerned Borough/Ward
	Hearing in relation to show cause notice issued u/s. 400(1) / 416 and passing order	<ul style="list-style-type: none">Executive Engineer (C)/Building of the concerned BoroughSpecial Officer (Building)
	Power of entry and inspection, to enter land, breaking into building, etc. under Section 544 to 546	<ul style="list-style-type: none">Asst.Engineer (C)/Building of the concerned Borough/Ward

BE
08/7/21

Municipal Commissioner

Distribution :-

- (1) Special Municipal Commissioner (G&D)
- (2) Special Municipal Commissioner (Rev./P/S)
- (3) CMLO
- (4) DG (Building)
- (5) Dy.Chief Engineer (Building / All)
- (6) Executive Engineer (Building / All)
- (7) OSD to Hon'ble Chairperson, BoA, KMC

BE
08/7/21

Municipal Commissioner