

THE KOLKATA MUNICIPAL CORPORATION
Central Municipal Office Buildings,
Municipal Commissioner's Office
5, S.N. Banerjee Road,
Kolkata-700 013

Date:- 27.07.2021

Municipal Commissioner's Circular No. 25 of 2021-22

Hon'ble Chairperson, BoA, reviewed the function of the Building Department. He noted with great concern that large numbers of unauthorized construction are happening in the city.

Municipal Commissioner's Circular No. 173 of 2019-2020 dated 04.03.2020 read with Municipal Commissioner's Circular No. 24 of 2021-22 dated 08.07.2021 has already delegated his power u/s 400 to the concerned Borough Executive Engineer. The primary responsibilities of reporting of such unauthorized construction to Headquarters [Municipal Commissioner & DG (Building)] lies on the Executive Engineer of the concerned Borough and his team.

It is thus ordered that whenever any unauthorized construction comes to the notice of the Executive Engineer concerned, he shall issue a prompt order for stopping the work and show cause notice for demolition, giving an opportunity of hearing to the person concerned. If after taking hearing, the concerned Executive Engineer comes to the conclusion that the unauthorized building/structure needs to be demolished, he shall issue an appropriate order u/s 400(1). In case of failure on the part of the person concerned to carry out the construction, the Executive Engineer concerned shall take necessary steps for realization of the cost from the person concerned.

In case of non compliance with the order of Executive Engineer i.e., if the work is not stopped and or not carry out the demolition, the Executive Engineer shall also lodge a police complaint in the local police station.

It shall be the responsibility of the Executive Engineer of the concerned Borough that the information of all unauthorized construction reaches him on time and he takes prompt action on that. Any delinquency in this respect shall be reviewed seriously and he may face disciplinary proceedings.

This has the approval of the Hon'ble Chairperson, BoA.


Municipal Commissioner

Distribution:-

1. Spl. Mpl. Commissioner (G&D)
2. Spl. Mpl. Commissioner (Rev./P/S)
3. CMLO
4. DG (Building)
5. Dy. Chief Engineer (Building/All)
6. Ex. Engineer (Building/All)
7. O.S.D to Hon'ble Chairperson, BoA, KMC