

Date: July 28, 2021

Municipal Commissioner's Circular No. 26 of 2021-22

**Sub.: Implementation of 'Duare Sarkar – Government at Doorsteps' and 'Paray Samadhan' in KMC**

Two special outreach campaigns, 'Duare Sarkar – Government at Doorsteps' and 'Paray Samadhan' were launched by the State Government during the last financial year and were very effective, widely accepted in terms of the extent of public participation and service delivery system redefined.

In terms of the directive of Chief Secretary, Govt. of West Bengal, vide memo no. 01-DS2/PS-2021, dated 27<sup>th</sup> July, 2021 (copy enclosed), 'Duare Sarkar' and 'Paray Samadhan' outreach programmes/ camps will be organized and will commence from 16<sup>th</sup> August, 2021.

In order to ensure smooth implementation and monitoring of these two campaigns, KMC Level Task Force is being constituted under the chairmanship of Municipal Commissioner. The KMC Level Task Force is hereby constituted as under:

- |   |   |               |
|---|---|---------------|
| 1. Municipal Commissioner   | - | Chairman      |
| 2. Special Municipal Commissioner (G&D)   | - | Member        |
| 3. Municipal Secretary  | - | Nodal Officer |
| 4. All Zonal Chief Managers of SW&UPA Department, KMC   | - | Member        |
| 5. Nodal Officer of Concerned Department  | - | Member        |
| 6. Any Other Officer that the Chairman requires to involve to ensure success of the two programmes. | - | Member        |

The Borough Level Task Force for each Borough within KMC area is hereby constituted as under:

- |   |   |             |
|---|---|-------------|
| 1. Zonal Chief Managers of SW&UPA Deptt., KMC   | - | Chairperson |
| 2. Borough Manager, SW&UPA Deptt., KMC  | - | Member      |
| 3. Borough Level Officers of the concerned Deptts.  | - | Member      |
| 4. All Dy. Managers, SW&UPA Deptt. of the Borough   | - | Member      |
| 5. All Asstt. Managers, SW&UPA Deptt. of the Borough  | - | Member      |
| 6. Any other officer that the Chairperson requires to involve to ensure the entire programme is carried out smoothly. | - | Member      |

**Schedule for 'Duare Sarkar and 'Paray Samadhan'**

Programme	Dates	Activities
Duare Sarkar	16 <sup>th</sup> August to 15 <sup>th</sup> Sept. 2021	<b>Camp:</b> Periods for organizing camps at local level.
	08 <sup>th</sup> Sept. to 23 <sup>rd</sup> Sept., 2021	<b>Enquiry:</b> Holding necessary enquiries against applications received.
	24 <sup>th</sup> Sept. to 30 <sup>th</sup> Sept., 2021	<b>Delivery:</b> Handing over certificates/ benefits to eligible applicants.
Paray Samadhan	16 <sup>th</sup> August to 31 <sup>st</sup> August, 2021	<b>Camp:</b> Period for organizing camps at local levels and receiving of applications for addressing gaps in infrastructure, supply, services and manpower. Field enquiry to start as and when applications are received. This would be co-terminus with 'Duare Sarkar' camps.
	1 <sup>st</sup> Sept. to 30 <sup>th</sup> Sept., 2021	<b>Project preparation:</b> The grievances and issues are to be converted to executable schemes after field enquiry (7 days), estimate preparation, proposal for administrative approval and tender process completion (23 days). Parallel process of administrative approval (14 days)
	1 <sup>st</sup> Oct. to 8 <sup>th</sup> Oct. 2021	<b>Implementation Stage:</b> Issuance of work order, formal inauguration and schemes started at the ground (8 days).

**'Duare Sarkar – 2021'**

**List of schemes/ services**

Sl. No.	Schemes/ Service Details	Nodal Department
1	Khadya Sathi	Food & Supplies
2	Digital Ration Card	
3	Swasthya Sathi	Health & Family Welfare
4	Caste Certificate	Backward Classes Welfare

