

SWAPAN KUMAR KUNDU
WBCS (Exe.)
MUNICIPAL SECRETARY



THE KOLKATA MUNICIPAL CORPORATION
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Municipal Secretary's Circular No 2 Of 2024-25 dated 30/05/2024

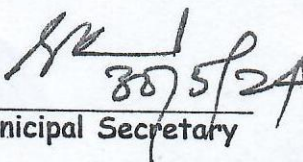
In pursuance of the memorandum no. 1540-F (P2)/FA/O/2M/74/16(NB) dated-the 27th March, 2024 issued by the Additional Chief Secretary, Finance (Audit) Deptt. to the Govt. of West Bengal, it is notified to all concern that the KMC employees, who will cast their vote during 18th General Election to the Parliamentary Constituencies scheduled to be held on 1st June. 2024 in different Parliamentary Constituencies and simultaneous Bye-elections of 1(one) Assembly Constituency, may be allowed to enjoy holiday /special leave on the date of poll.

All KMC offices / schools situated within the Parliamentary Constituencies will remain closed on the respective date of poll, so that every employee is able to exercise his/ her right to franchise in the election.

If the KMC offices / schools which will be used as polling station/ sector office / distribution-cum-receiving centre or for any other related purpose, that particular section /Department shall remain closed on the day before the respective date of poll.

If the poll process continuous upto late hours on the date of poll, special leave may be allowed on the following day of the poll to the officers and employees of KMC deployed for polling duties.

This is issued with the approval of Mpl. Commissioner dated- 30.05.2024


Municipal Secretary

Distribution:

1. All Controlling Officer/HoDs.
2. All Br. Executive Officers.
3. OSD to Hon'ble Mayor.
4. PA to Municipal Commissioner.
5. PA to Addl. Municipal Commissioner
6. PA to Jt. Mpl. Commissioner
7. PA to Municipal Secretary.
8. PA to all MMICs.
9. O.C Control Room
10. Establishment Section
11. Section- II