

The Kolkata Municipal Corporation  
Office of the Municipal Commissioner  
Central Municipal Office Buildings  
5, S.N. Banerjee Road  
Kolkata – 700 013

Date: December 11, 2020

**Municipal Commissioner's Circular No. 36 of 2020-21**  
**Sub.: Full utilization of ERP**

Kolkata Municipal Corporation uses ERP system for capturing various data including engineering works. I often find proposal to exempt from ERP and to do ERP at billing stage only. The reason for the same is not clearly stated.

It is desired that ERP is used to the maximum and special cases where ERP is not practical to use, the reason for the same should be recorded and comment of CO (IT) is necessary before it is put up to the Municipal Commissioner.

  
**Municipal Commissioner**

*Municipal Commissioner  
The Kolkata Municipal Corporation*

Distribution:

1. OSD to Hon'ble Chairperson, BoA, KMC
2. Spl. Mpl. Commissioner (G, D, P & S).
3. Spl. Mpl. Commissioner (Rev).
4. Municipal Secretary.
5. CMF & A.
6. All Controlling Officers/Director Generals
7. CO (IT)
8. All HoDs