

THE KOLKATA MUNICIPAL CORPORATION

Central Municipal Office Building
5, S.N. Banerjee Road
Kolkata - 700 013

Municipal Commissioner's Office

Date: July 12, 2018

Municipal Commissioner's Circular No. ⁴⁵..... of 2018-19

Sub.: Circular on Economy Measures and constitution of State Level Committee on Rationalisation of Human Resources.

The Memorandum of the Finance (Audit) Department, Govt. of West Bengal, vide no. 4201-F(P)/FA/O/2M/71/18(NB), dated 2nd July, 2018 and memo no. 4175-F(P2)/FA/O/2M/71/18[NB](Pt.), dated 29th June, 2018 in connection with the instructions to cut down the avoidable expenditure and to adopt economy measures on different counts and on formation of a State Level Committee on Rationalization and Optimal utilisation of Human Resources are enclosed herewith for necessary compliance.

All Controlling Officers and Heads of Departments are requested to strictly abide by the instructions of the Memorandums as enclosed herewith.

This circular is issued with the approval of the Hon'ble Mayor vide order dated 06.07.2018.

Encl.: Two Memorandums as stated above.

Copy to:

1. OSD to Hon'ble Mayor
2. P.A. to Hon'ble MMICs (All)
3. Spl. Municipal Commissioner (Rev. & Supply)
4. Spl. Municipal Commissioner (Gen. & Dev.)
5. CMF&A
6. All Controlling Officers
7. All HoDs

Municipal Commissioner


12/7/18
Municipal Commissioner
The Kolkata Municipal Corporation

