

**THE KOLKATA MUNICIPAL CORPORATION**  
**Central Municipal Office Buildings**  
**Municipal Commissioner's Office**  
**5, S.N. Banerjee Road,**  
**Kolkata-700 013**

**Date:- 30/07/2019**

**Municipal Commissioner's Circular No. 46 of 2019- 2020**

**Sub:- Invitation of tender and issuance of work order.**

In order to expedite the work, tender shall be invited after obtaining the approval from Hon'ble Mayor pending Administrative Approval and Financial Sanction (AA&FS) from the State Government. But work order shall be issued by the concerned tender inviting authority only after obtaining AA&FS from the State Government.

This has the approval of the Hon'ble Mayor.

Municipal Commissioner

**Distribution:-**

1. OSD to Hon'ble Mayor
2. P.A. to Hon'ble Dy. Mayor
3. P.A. to all Hon'ble MMICs
4. Special Municipal Commissioner (Revenue)
5. Special Municipal Commissioner (G&D)
6. Municipal Secretary
7. CMF&A
8. All Controlling Officers

Municipal Commissioner