

The Kolkata Municipal Corporation
Office of Municipal Commissioner
CMO, Building, 5, S.N. Banerjee Road
Kolkata – 700013

Municipal Commissioner's Circular No. 46 of 2021-22, dated: 27.12.2021

All Controlling Officers are hereby informed that it has been decided by the authority to follow Memorandum No. 1074/UDMA- 13014(99)/142/2021-BDG-MA Dt. 24/11/22021 issued by Department of Urban Development & Municipal Affairs, GoWB while procuring goods & services either directly or by inviting quotations / paper tender / E-tender.

Moreover, a representative of M.E.Dte is made mandatory in the Local Purchase Committee to be constituted by the ULB.

Any procurement of items & execution of works is to be made following the principles laid down in the said Memorandum.

All Controlling Officers are hereby directed to follow the above guidelines strictly.

Encl.: Memorandum.

Distribution :-

1. Spl. Municipal Commissioner(G&D)
2. Spl. Municipal Commissioner(Rev./Supply)
3. Municipal Secretary
4. CMF&A
5. All Director Generals and Controlling Officers

De
27/12/21
Municipal Commissioner

Municipal Commissioner
The Kolkata Municipal Corporation

Received on 26/11/21
Sl. No. 144/1
Spl. C.M.F. & A., K.M.C.

RECEIVED ON 26/11/21
Sl. NO. 62985
C.M.F. & A.

Received on 29/11/21
Sl. No. 145/1
Spl. C.M.F. & A., K.M.C.

68
29/11/21



Government of West Bengal
Department of Urban Development & Municipal Affairs
"Nagarayan"
DF- 8, Sector- I, Bidhannagar, Kolkata -700064

Received on 29.11.21
Sl. No. 720
Addl. C.M.F.A. (Adm.), K.M.C

MEMORANDUM

No. 1074/UDMA-13014(99)/142/2021-BDG-MA

Dated: 24.11.2021

In terms of order nos. 46/MA/O/C-4/2M-11/2017 dt. 15.01.2018 and directives issued vide No. 1114(119)/UDMA-13014(11)/10/2021-COMM(UDMA) dt. 26.08.2021 in connection with the involvement of the M.E.Dte. to the tender process of the ULBs, the role of engineers of M.E Dte. is defined.

Now, a question has arisen whether the involvement of MED officials in the designated Municipal Tender committee will be restricted to the tender value of more than Rs. 5 lakh for which e-tender needs to be invited as per G.O. or for all values of tender amount for even less than 1(one) lakh.

After careful consideration of the above issue, the Governor is further pleased to modify above orders in the following manner facilitate the ULBs to follow financial rules of the State more effectively:

- A. Value less than Rs.10000/- (May be procured directly by the ULB)
- B. Value Rs.10000/- or more but less than Rs.1,00,000/- By inviting quotations from at least 4 reliable firms - (To be finalized by Local Purchase Committee as to be constituted by the ULB in which a representative of ME.Dte. is not mandatory)
- C. Value Rs.1,00,000/- or more but Less than Rs.5,00,000/- By inviting paper Tender- (To be finalized by Local Purchase Committee as to be constituted by the ULB in which a representative of ME.Dte. is mandatory)
- D. Value Rs.5,00,000/- or more - By inviting e-tenders(To be finalized by Local Purchase Committee as to be constituted by the ULB in which a representative of ME.Dte. is mandatory).

Dy. CMFA IV
A.A. A.
01/12/21
Addl. C.M.F.&A. (Adm.)
F & A Deptt., K.M.C.

Joint Secretary
to the Govt. of West Bengal

Addl. CMFA (Adm.)
A draft communique
has put up
29/11/21
Spl. C.M.F.A.-I
Fin. & Acctt. Deptt

CMFA

The notification is required to be made known to all COS for their applicability in the tendering process. This may require an order of MC if it is deemed to be made applicable in KMC.

Spl. CMFA-2

20/11
C.M.F & A
K.M.C

29/11/21
Spl. C.M.F.A.-I
Acctt.

