

The Kolkata Municipal Corporation
Municipal Commissioner's Office
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata – 700 013

Dated: 30.07.2019...

Municipal Commissioner's Circular No. 47..... of 2019-20

It has been decided by the KMC authority that e-file-tracking system will be introduced in all departments of KMC in the interest of smooth processing of all types of proposals, bills etc. DG (IT) will take immediate action to implement the system in consultation with the concerned officials of the UD&MA Department.

Further it has been decided that e-office system will also be implemented in KMC in phased manner. In the 1st phase, office of the KEIIP will be taken into consideration for converting into e-office.

DG (IT) will take all necessary actions in consultation with the concerned officials.

This order is issued with the approval of the Hon'ble Mayor vide dated 29/07/19.

MUNICIPAL COMMISSIONER

Distribution:

- 1) OSD to Hon'ble Mayor
- 2) P.A. to Hon'ble Dy. Mayor
- 3) P.A. to Hon'ble MMICs(all)
- 4) All Borough Chairpersons
- 5) P.A. to Municipal Commissioner
- 6) Spl. Mpl. Commissioner (Rev.)
- 7) Spl. Mpl. Commissioner (Gen. , Dev. & Supply)
- 8) Mpl. Secretary
- 9) CMF&A
- 10) All Director Generals
- 11) All Controlling Officers / HODs