



THE KOLKATA MUNICIPAL CORPORATION
Central Municipal Office Buildings
5, S.N. Banerjee Road, Kolkata- 700 013

Municipal Commissioner's Office

Date: 01 November, 2017

Municipal Commissioner's Circular No.....⁴⁸ of 2017-18

Sub: Tender procedure to be followed as per the amended credential policy.

It has been observed that in some cases tenders are not being finalized in 1st call and even in 2nd call too due to non-availability of qualified tenderers on account of the extant credential policy as presently followed resulting in unnecessary delay in implementation of the projects/schemes.

In order to encourage more participation in tendering thereby lowering rates in the long run, it has been felt necessary to amend the existing credential policy.

After careful consideration of the entire matter, it has been decided that the following credential criteria relating to qualification of all categories of tenderers other than Joint Venture firm will be followed in the KMC.

1. For 1st call of NIT:

- i) Intending tenderers should produce credentials of a similar nature of completed work of the minimum value of 40% of the estimated amount put to tender during 5 (five) years prior to the date of issue of the tender notice; or,
- ii) Intending tenderers should produce credentials of 2 (two) similar nature of completed work, each of the minimum value of 30% of the estimated amount put to tender during 5(five) years prior to the date of issue of the tender notice; or,
- iii) Intending tenderers should produce credentials of one single running work of similar nature which has been completed to the extent of 80% or more and value of which is not less than the desired value at (i) above;

In case of running works, only those tenderers who will submit the certificate of satisfactory running work from the concerned Executive Engineer, or equivalent competent authority will be eligible for the tender. In the required certificate it should be clearly stated that the work is in progress satisfactorily and also that no penal action has been initiated against the executing agency, i.e., the tenderer.

MSD/409/127

3/03/17
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