



The Kolkata Municipal Corporation

Municipal Commissioner's Office

Central Municipal Office Buildings

5, S.N. Banerjee Road

Kolkata - 700 013

Municipal Commissioner's Circular No. 52 of 2023-24

Dated: 15/03/2024

Sub: Payment of NEFT/RTGS of Central /State Government agencies through KMC Virtual Account Number

At present State/Central Government agencies, who intend to pay taxes, fees or charges etc. through NEFT/RTGS mode, do so directly to KMC Bank Account Number 401220100100670 of Bank of India, Lindsay Street Branch. This is in accordance with MC's Circular No. 49 of 2015-16 dated 13/08/2015.

However, regular reconciliation of such receipts becomes a cumbersome process due to lack of timely information flow from the respective/receiving departments. Also it becomes difficult to identify/correlate the deposits with receipt codes from the respective departments.

To streamline the process and to make the reconciliation process error-free, it is felt necessary to open a Virtual Account Number (VAN) to identify/correlate the Central/State government receipts against the respective departments and the corresponding receipt heads.

The Virtual Account Number (VAN) is created with the following details, as of now, to facilitate NEFT/RTGS payment of Central/State Government properties. However, other departments can be included, if necessary, with matching VAN Codes.

- 1) Account Name - **Kolkata Municipal Corporation**
- 2) Account Number - **VAN Codes** for respective departments

| VAN Code  | Description               |
|-----------|---------------------------|
| a) KMCLPT | Property Tax              |
| b) KMCLWS | Water Supply              |
| c) KMCLCE | Certificate of enlistment |
| d) KMCLDF | Drainage Fees             |
| e) KMCLVS | Chief Valuer & Surveyor   |
| f) KMCLEH | Environment & Heritage    |
| g) KMCLSW | Solid waste management    |

Depositors can add another twenty-six (26) alpha-numeric characters, after typing the VAN code, which will help in identifying the purpose of the NEFT/RTGS payment. However, it is not mandatory.

- 3) IFSC Code : **UTIBOCCH274**

This is to be mentioned / coded in the tax demand notice for convenience of the Central / State Government agencies.

However, departments may strictly adhere to the following procedure in case of choosing Virtual Account number (VAN) as the payment option :-

- i) Demand based rates, fees or charges of Central/State Government agencies can be paid using NEFT/RTGS mode through PAYU (HDFC Gateway) from KMC portal for departments like Assessment-Collection, Building, Market, License, Car Parking etc. This will help in reconciliation of payment through the system itself.
- ii) Demand based payments of departments, other than as mentioned in (i), will be processed using Virtual Account Number (VAN) till NEFT/RTGS facility for all the payments are integrated into the systems by I.T. Department.
- iii) Payments without any demand notice will only be processed through Virtual Account number (VAN).

Monthly MIS Report, obtained from bank, will be forwarded to respective departments for reconciliation and necessary system entry from their end and after reconciliation, the same may be returned to Finance & Accounts Department with receipt heads for necessary entry in Finance module.

Departments, in turn, may prepare a list of such prospective payees of Central and State Government authorities so that the same may be supplied to Axis Bank for generation of unique ID of payees against VAN Account to facilitate identification of payee at department end.

This will be in supersession of the earlier Municipal Commissioner's Circular No. 49 of 2015-16 dated 13/08/2015.

The Bank of India Account Number 401220100100670 will be discontinued w.e.f 01/04/2024 for the said purpose.

This will take effect from 01/04/2024.

All concerned to take action accordingly.

This has the approval of Hon'ble Mayor dated 10/03/2024 in e-office.

**Copy to :-**

1. OSD to Hon'ble Mayor/Dy. Mayor/MC
2. Addl. M.C.
3. Mpl. Secretary
4. Jt. M.C.
5. CMF&A / CMA
6. All Controlling Officers / HODs

*Jawar*  
15/3/24  
Municipal Commissioner