

The Kolkata Municipal Corporation
Office of the Municipal Commissioner,
CMO Buildings,
5, S.N. Banerjee Road, Kolkata- 700 013.

Date: 28/08/2018

Municipal Commissioner's Circular No. 57 of 2018-19

Sub: Removal of various types of wastes from thoroughfare.

The concerned executing departments should abide by the following instructions:

- i. All the digged earth, rubbish, silt, C&D wastes etc. generated due to contractual work will be removed by the concerned agency immediately after completion of day's work. Concerned Controlling Officers must ensure that the removal work is done by the contractors on daily basis. At the end of the month concerned executing departments will send a report to SWM Department on (a) the quantity of waste and (b) the type of waste removed by the department, as mandated by the Construction and Demolition Waste Management Rules, 2016 and in reference to the CAG audit requirements.
- ii. No trimming of trees, shrubs, bushes and plants can be done without prior intimation to the SWM department, at least 24 hours beforehand. During trimming, constraints of SWM department like availability of vehicles and manpower should be taken into consideration to avoid any hindrance and unwanted dumping of tree branches on thoroughfare.
- iii. Before taking up the de-silting works, S&D department and engineering department shall intimate to the Assistant Director of the SWM Department of the concerned Borough in writing, identifying the location for accumulation of silt, as per the earmarked location specified earlier by the SWM department.


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Municipal Commissioner
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Distribution:

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|---------------------------------|-----------------------------|
| i. OSD to Hon'ble Mayor | x. DG(Bustee) |
| ii. Spl. Mpl. Commissioner(G&D) | xi. DG(P&S) & DG (Bldg.-II) |
| iii. PD (KEIIP) | xii. DG(SWM) |
| iv. DG(Civil) | xiii. DG(PPP) |
| v. DG(WS) | xiv. DG(S&D) |
| vi. DG(Building) | xv. DG(TPDD) |
| vii. DG(Roads) | xvi. DG(PMU) |
| viii. DG(Mech.) | xvii. C.M. (Market) |
| ix. DG(KEIIP) | |