

The Kolkata Municipal Corporation

Office of the Municipal Commissioner

Central Municipal Office Buildings

5, S. N. Banerjee Road,

Kolkata - 700 013

Date : 27/03/2024

Municipal Commissioner's Circular No...57... of 2023-2024

To detect and take immediate action against illegal filling and ill maintained of water bodies day to day the following procedures are to be followed henceforth.

1. Any complaint required regarding illegal filling of water body to be forwarded to the respective Borough Executive Engineer by different corners, will be attended immediately and necessary actions to be taken within 24 hours.
2. Borough Executive Engineer will take necessary action to make notice and also make FIR to the local Police Station as per complaint received by different modes of communications. A copy of action taken report to be communicated E&H Department and to concerned Building Department and Water Supply Department also.
3. Immediate action U/S 496 of KMC Act 1980 will be initiated by E&H Deptt. with the help of Borough, Health and SWM Deptt. to protect environment and counter vector borne diseases.
4. If any private owned water body is found to be kept in ill-maintained condition the respective Borough Executive Engineer (Civil) of Engineering Deptt. will issue Notice to the owner of the water body or paste the Notice at site (If details of owner is unknown), directing the owner to maintain this water body as per West Bengal Inland Fisheries Act 1984 and subsequent Amendments and inform E&H Deptt. for taking management control (if required) as per prevailing provision of law.
5. Pisciculture activities at the management controlled water bodies will be initiated and monitored by respective Borough immediately after obtaining information of management control from E&H Deptt.
6. Respective documents such as NRSA(Aerial) Map and Tank List as kept under the custody of E&H Deptt. will be shared with Borough for follow up action.

Contd.....P/2

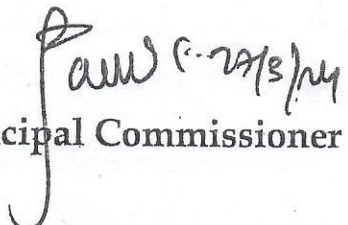
To monitor the activities a Borough Level Committee will be formed as follows to review the illegal filling of water body matter as well as ill-maintained water body on a monthly basis.

- a) Borough Chairman / Chairperson - Chairman
- b) Borough Executive Engineer (Civil) - Convener
- c) Executive Engineer (Bldg.) - Member
- d) Executive Engineer (Water Supply) - Member
- e) Executive Engineer (E&H) - Member
- f) Chief Valuer & Surveyor (For Br.I to X) - Member
- g) Concerned Assessor Collector - Member
- h) BL & LRO, Kolkata (For added area) - Member
- i) Assistant Director (SWM) - Member
- j) Concerned Officer-in-Charge, Local Police Station - Member

Municipal Commissioner will be apprised about the unresolved complaints stating the difficulty within 15 days after the review meeting through proper channel.

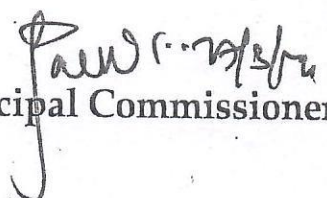
This circular shall take immediate effect.

This has the approval of Hon'ble Mayor.


Municipal Commissioner

Distribution :

1. Joint Commissioner of Police (H.Q.), Kolkata
2. Addl. Mpl. Commissioner, KMC
3. Jt. Mpl. Commissioner, KMC
4. All Controlling Officers, KMC
5. O.S.D. to Hon'ble Mayor, KMC
6. P.A. to Hon'ble MMIC(E&H), KMC
7. Executive Engineer (Civil) / Building (All), KMC
8. Executive Engineer (Water Supply) (All), KMC
9. BL & LRO, Kolkata.


Municipal Commissioner