

THE KOLKATA MUNICIPAL CORPORATION  
Office of the Municipal Commissioner  
Central Municipal Office Building  
5, S.N. Banerjee Road  
Kolkata - 700 013

Date: August 22, 2019

Municipal Commissioner's Circular no. 62 of 2019-20

**Sub.: Formation of Screening Committee for contractual appointment/engagement in KMC.**

A committee is hereby formed consisting of the following members for screening before contractual appointment/ engagement in KMC.

1. Special Municipal Commissioner (G,D&S) - Chairman
2. CMF&A
3. Chief Manager (Personnel) - Member Convenor
4. CMA

All Controlling Officers are requested to forward the proposals of engagement of contractual employee to the Screening Committee with proper justification.

This is issued with the approval of the Hon'ble Mayor.

  
Municipal Commissioner

22/8/19

**Distribution:**

- 1) OSD to Hon'ble Mayor
- 2) P.A. to Hon'ble Dy. Mayor
- 3) P.A. to Hon'ble MMICs (all)
- 4) Spl. Mpl. Commissioner (Rev.)
- 5) Spl. Mpl. Commissioner (G,D&S)
- 6) Mpl. Secretary
- 7) CMF&A
- 8) CMLO
- 9) CMHO
- 10) CMA
- 11) Chief Manager (Personnel)
- 12) All Controlling Officers/Director Generals/ HoDs