



The Kolkata Municipal Corporation
Municipal Commissioner's Office
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata – 700 013

Dated: 03/01/2018

Municipal Commissioner's Circular No. 63 of 2017-18

Sub: Further surrender of unutilized State Government Fund lying unspent in Local Fund & Bank Account.

All concerned Controlling Officers/HODs of the KMC are requested to go through the endorsed Memo vide No. 5741-F(Y) dated 12th September, 2017 issued by Finance Department, Government of West Bengal and Memo No. 2890/T&CP/C-2/1F-38/2017 dated 1st December, 2017 in connection with surrender of unutilized State Government Fund lying unspent in Local Fund & Bank Account.

It may be noted that unutilized fund received from the State Government prior to 01/04/2016 is to refunded immediately in terms of Memo No. 5741-F(Y) dated 12/09/2017. Further in pursuance of Memo No. 2890/T&CP/C-2/1F-38/2017 dated 01/12/2017 the funds lying in PL/LF/Bank Accounts/other Deposit Accounts on 31/03/2018 allocated in the F.Y 2016-17 or FY 2017-18 shall be surrendered by the respective Departments/Authorities within 30th April, 2018.

Under the above circumstances all concerned Controlling Officers/ HODs are hereby directed to inform such unspent amounts, if any, to the CMF&A so as to make the desired further surrender of fund in terms of the G.O.s as issued from time to time.

This may be treated as extremely urgent.


MUNICIPAL COMMISSIONER

Distribution:

1) All Controlling Officers/All Heads of the Department

Govt. of West Bengal
Department of Urban Development & Municipal Affairs
Nagarayan, Block-DF-8, Sector-I,
Salt Lake, Kolkata-700 064

No: 1122 /MA/C-10/1R-5/2017

Dated Kolkata the 1stDecember, 2017.

From:
Special Secretary to the
Govt. of West Bengal

To

The Mayor.....

Chairman, ULB, Notified Authority.....

Sub:-Matters related to release & expenditure of Plan Heads.

Madam/Sir,

I am directed to send herewith extract of the direction received from the office of the Chief Secretary, Govt. of West Bengal regarding subject above for favour of your kind information and necessary action.

Encl: As stated.

Yours faithfully,


(Special Secretary)

No: 1122/1(2)/MA/C-10/1R-5/2017

Dated Kolkata the 1stDecember, 2017.

Copy forwarded to:

- i) District Magistrate(All)
- ii) PS to Hon'ble M.I.C , UD& MA Deptt.


Special Secretary.

