



The Kolkata Municipal Corporation
Central Municipal Office Building
Office of the Municipal Commissioner
5, S.N. Banerjee Road,
Kolkata - 700 013

Date: January 11, 2018

Municipal Commissioner's Circular no.67..... of 2017-18

Sub.: Norms to be followed for diverting/ transferring of fund allotted for Govt. approved schemes.

In terms of the Circulars issued by Municipal Commissioner time to time in regard to surrender of unspent fund to the concerned Government authorities the following norms may be followed strictly.

If any department considers that some portion of unspent fund can be re-allotted to some other development works, a comprehensive proposal showing G.O. No., name of the scheme, amount so far received, amount could not be spent within the target date and the purpose for which such amount is proposed to be transferred for the time being, shall have to be put up.

While the UD&MA Department, GoWB, will be approached for issuing modified G.O., an assurance shall also have to be obtained that the diverted/ transferred fund will be provided by the UD&MA Department in the next financial year, so that the sanction scheme (from where fund has been transferred) could be completed in the next year as per approved DPR.

It may also be mentioned here that where the scheme is jointly shared by the GoI and the State Government, the state's share, if remain unspent, would be refunded.

Further a compliance report in terms of Memo No. 21/MA/P/C-10/3B-5/2013 dated 08/01/2018 of UD & MA Department, GoWB, may also be furnished before the undersigned by 16/01/2018 (Copy enclosed).


MUNICIPAL COMMISSIONER

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