

The Kolkata Municipal Corporation
Municipal Commissioner's Office
Central Municipal Office Buildings
5, S.N. Banerjee Road
Kolkata – 700 013

Dated: 31/8/19

Municipal Commissioner's Circular No. 71 of 2019-20

SW&UPA department receives government funds under different components of SJSRY /NULM scheme. However the executions of work are done by other departments like Civil and Lighting Dept etc. SW&UPA department maintains registers for monitoring receipts of fund and its utilisation.

With a view to take into account entire expenditure related to the project at a glance, to place further requisition for such fund considering the requirement and to facilitate submission of UC to the respective government department, all functioning departments are directed to get the cost of works noted in the Register of the SW&UPA Dept. The CRN Booking Slip must also be endorsed by Ch. Manager (SW&UPA) prior to generation CRN by FACC.

This norm is to be followed strictly. Bills should be sent to F&A department only after such noting by the SW&UPA Deptt.



MUNICIPAL COMMISSIONER

Distribution:

1. OSD to Hon'ble Mayor
2. P.A. to Municipal Commissioner
3. Spl. Municipal Commissioner (Gen., Dev. & Supply)
4. CMF&A
5. D.G (Civil)
6. D.G. (Lighting)
7. MS(FACC)



MUNICIPAL COMMISSIONER

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