

**THE KOLKATA MUNICIPAL CORPORATION**  
**Central Municipal Office Buildings,**  
**Municipal Commissioner's Office**  
**5, S.N. Banerjee Road,**  
**Kolkata-700 013**

Date:- 03.10.2018

**Municipal Commissioner's Circular No. 74 of 2018- 2019**

**Sub: Submission of Detailed Project Reports conforming with the  
Municipal Commissioner's Circular No. 66 of 2018- 2019 dated  
20.09.2018.**

All Concerned are hereby directed to follow the Municipal Commissioner's Circular No. 66 of 2018- 2019 dated 20.09.2018 wherein the order No. 2606-UD/O/M/B/MISC-05/2016 dated 31.08.2018 of Urban Development & Municipal Affairs Department, Govt. of West Bengal was circulated.

The Government order has introduced the system of Rapid Scrutiny Protocol which lays down the standardized format for the DPRs and the check list as the top sheet. All DPRs for different projects and schemes of KMC must be submitted following the stated circular issued by the undersigned.

  
Municipal Commissioner

**Distribution:-**

1. OSD to Hon'ble Mayor
2. Special Municipal Commissioner (Revenue)
3. Special Municipal Commissioner (G&D)
4. Municipal Secretary
5. C.M.F. & A.
6. C.M.A.
7. All Controlling Officers
8. All Head of the Departments