

Municipal Commissioner's Circular No. 91 of 2018-19 Dated: 01/12/2018

It has been decided that henceforth all proposal for obtaining approval of the Municipal Commissioner towards issuance of work order should contain the following information:

<u>Details of Publications of NIT:</u>	
1) Date of NIT:	
2) Minimum Period for submission of tender as per Rules:	
3) Minimum Period for submission actually allowed:	
4) No. of Newspapers where publication is to be made as per Rules:	
5) Names of Newspapers in which publicity was actually made:	
6) Whether e-Tender:	
7) Whether Earnest Money has been received online through e-Procurement Portal (webtenders.gov.in):	
<u>No. of Bidders:</u>	
1) Total no. of Bidders who responded:	
2) No. of technically qualified Bidders:	
In case of lowest financial bid based tender, whether and by what % the L1 Bid is :	
1) Below/At par with/Beyond the amount put to tender:	
2) Below/At par with/Beyond prevalent market rates (for procurement of goods and services):	
Specific recommendation of the KMC Tender Committee:	
1) Whether the quoted rate is reasonable:	

However, in respect of tender with less than 3 (three) qualified bidders on 2nd and subsequent calls all provisions of Municipal Commissioner Circular No. 87 of 2018-19 dated 24/11/2018 shall continue to apply.

All Controlling Officers/HODs are hereby requested to follow the above guidelines strictly.


MUNICIPAL COMMISSIONER

Copy to:

- 1) OSD to Hon'ble Mayor
- 2) P.A. to Hon'ble Dy. Mayor
- 3) P.A. to Hon'ble MMICs(All)
- 4) Spl. Mpl. Commissioner (Rev. & Supply)
- 5) Spl. Mpl. Commissioner (Gen. & Dev.)
- 6) Mpl. Secretary
- 7) CMF&A
- 8) CMA
- 9) All DGs
- 10) All Controlling Officers
- 11) Spl. CMF&A – I, Spl. CMF&A – II, Addl.CMF&A (A/cs.), Addl.CMF&A(W/B), Addl.CMF&A (Audit)
- 12) All HoDs