

The Kolkata Municipal Corporation  
Central Municipal Office Buildings  
5, S.N. Banerjee Road, Kolkata- 700 013

Municipal Commissioner's Department

Date: 23/10/2019

Municipal Commissioner's Circular No.....<sup>95</sup>.....of 2019-20

**Sub: Time limit for allowing completion of tender formalities for works above 50 lakh.**

It has been observed that Officers of certain departments are allowing much more time for completion of tender procedures than is admissible causing inordinate delay in execution of works.

All Director Generals are requested to place the files before Hon'ble Mayor through the undersigned mentioning the justification for the time limit allowed in finalization of the tender procedure for the works above 50 lakh.

This shall be strictly complied with.

This is issued as per the approval of the Hon'ble Mayor.



Municipal Commissioner

Distribution:

1. OSD to Hon'ble Mayor
2. P.A to Hon'ble Dy. Mayor
3. P.A. to Hon'ble MMICs (All)
4. Spl. Mpl. Commissioners (Rev./Gen./Dev./Supply)
5. CMF&A
6. Municipal Secretary
7. All Director Generals/Controlling Officers
8. All HoDs.