

THE KOLKATA MUNICIPAL CORPORATION
Central Municipal Office Buildings,
Municipal Commissioner's Office
5, S.N. Banerjee Road,
Kolkata-700 013

Date:-**17/12/2018**

Municipal Commissioner's Circular No. 95 of 2018- 2019

Of late, it has come to our notice that in certain cases release of fund against AA&FS requires monitoring from KMC end in the interest of expeditious completion of the schemes.

In pursuance of the order of the Principal Secretary dated 13th December, 2018, the following decisions have been taken:-

- A. All the concerned officers are requested to view the progress of the approval of our schemes through the portal www.wburbanservices.org and take necessary follow up actions.
- B. Proposal for release of first and subsequent installments must be accompanied by the essential documents as outlined in the Government Order. All such proposals must be routed through Controller of Municipal Finance & Accounts, KMC. It may be noted that the system will not permit incomplete proposals to be processed. All proposals must be delivered by hand through DPR Checking Cell, 5th Floor, Nagarayan and acknowledgement obtained.
- C. A Committee is hereby formed to look after the pending issues with regard to release of fund or administrative approval with the following members:-
 1. Special Secretary (Budget), UD&MA Department, Govt. of West Bengal – Chairperson
 2. Municipal Secretary, KMC – Member
 3. Controller of Municipal Finance & Accounts, KMC – Member
 4. Concerned Director Generals of the respective departments of KMC – Invitee Member

Municipal Secretary will make liaison with the Special Secretary (Budget) and request the concerned Director Generals, KMC to attend the meeting with relevant documents.

1st meeting of the Committee will be held on 20th December, 2018 at 11:30 A.M. in the Chamber of the Special Secretary (Budget), UD&MA Department, Govt. of West Bengal at Nagarayan. Subsequent meeting will be held in every 10th working day in the same venue and time.

Since, utilization position of Government grant is not satisfactory, all the concerned Director Generals are directed to take necessary action for expeditious completion of the works and submission of its Utilization Certificate. Finance & Accounts Department, KMC is also directed to arrange to release the payment on receipt of bill within the seven days so that utilization position in IFMS system is improved.

This circular will take immediate effect.


Municipal Commissioner

Distribution:-

1. OSD to Hon'ble Minister-in-Charge, UD&MA Department & Ex. Officio Joint Secretary to the Govt. of West Bengal
2. OSD to Hon'ble Mayor
3. P.S. to Principal Secretary, UD&MA Department, Govt. of West Bengal
4. P.A. to Municipal Commissioner
5. Special Municipal Commissioner (Revenue)
6. Special Municipal Commissioner (G&D)
7. Special Secretary (Budget), UD&MA Department, Govt. of West Bengal
8. Municipal Secretary
9. C.M.F. & A.
10. All Director Generals