

The Kolkata Municipal Corporation  
Municipal Commissioner's Office  
Central Municipal Office Buildings  
5, S.N. Banerjee Road  
Kolkata – 700 013

Dated: 17.12.2018

Municipal Commissioner's Circular No. 97 of 2018-19

The RD Cell of Finance and Accounts Department has presently being dissolved and the concerned departments, namely Health, SWM, Licence and Market, would arrange to get the forms/booklet, hitherto supplied by RD Cell of F&A Department, printed from the KMC Press instead of sending the requisition to RD Cell of F&A Department.

Any blank form/booklet lying in the custody of F&A Department would be sent to the respective department for further action by those departments.

This will come into force immediately.

  
MUNICIPAL COMMISSIONER  
Municipal Commissioner  
The Kolkata Municipal Corporation

Distribution:

1. OSD to Hon'ble Mayor
2. P.A. to Hon'ble Dy. Mayor
3. Spl. Municipal Commissioner (Rev.& Supply)
4. Spl. Municipal Commissioner (Gen. & Dev.)
5. Municipal Secretary
6. CMF&A
7. CMA
8. All DGs
9. All Controlling Officers
10. All Heads of the Departments