

Kolkata Municipal Corporation  
CMO Buildings  
5 SN Banerjee Road, Kolkata-700013  
Office of the Municipal Commissioner

Municipal Commissioner's Circular No. 10 of 2017-18

Dated: 02/05/2017

*In connection with the collection of information in the Employee Information Data Sheet, a circular was issued on 20/02/2017 viz., MC's Circular 75 of 2016-2017. The said circular asked for submission of data for IFMS Pay Roll Module by the end of March 2017 in a specified format.*

*It is found that there has been a lukewarm response to this and many Departments have not yet submitted the same to the SR&A/C Cell. Payment of salary of employees through IFMS module is in the process. It is therefore further directed to all concerned to submit the information within 7 days from the date of issue of this circular. Failure of which will be viewed exceptionally and salary of the defaulting employees will be automatically stopped in the payroll system.*

  
MUNICIPAL COMMISSIONER

*Municipal Commissioner*  
The Kolkata Municipal Corporation

Distribution:-

1. All Controlling Officers
2. All HODs of Depts./Offices/Cells
3. All Administrative Officers of different Departments
4. OSD to Hon'ble Mayor for his information