

**THE KOLKATA MUNICIPAL CORPORATION**  
**Central Municipal Office Buildings,**  
**5, S.N. Banerjee Road, Kolkata-700 013**

**Municipal Commissioner's Department**



**Dated: 06.05.2017**

**Municipal Commissioner's Circular No 11 of 2017-2018**

**Sub : Emergency arrangements during the ensuing norwester/rainy season in the next few months of 2017**

Considering all possibilities and with regard to previous years' practices (with suitable changes), it has been decided that the following activities may be initiated from the KMC's end forthwith to enable the officials and members of staff of KMC to combat emergent situations .

| Sl. No. | Activities/department's set up  | Special arrangements to be initiated  | Period of Special Activities        | Concerned Officers/ Engineers with particulars  |
|---------|---|---|-------------------------------------|---|
| 1.      | Parks & Squares Deptt. (Removal/ Cutting of uprooted trees from the road-side)/slum areas | <p>(i) On every single day in the week, there shall be one team (consisting of one Supervisor and five labours with one lorry) placed at each Borough office from 6-00PM to 6-00 AM in Boroughs I to X and one team (consisting of one Supervisor, 4 labours with one lorry from 6-00 PM to 6-00 AM in Borough XI to XVI. Each Supervisor will have a mobile phone. The teams will be centrally controlled by Parks &amp; Squares Dept. in order to facilitate inter-Borough movement, if required. On Sunday &amp; Holidays, there will be round-the-clock arrangements at each borough at the above scale.</p> <p>(ii) Apart from the above, in the control room, there will be one (1) contractual gang consisting of one( 1) supervisor and nine (9) labours from 6.00pm. to 6.00am. Each supervisor will have a mobile phone. Team of the Control Room will be directly under the Arboriculture Overseer/Botanist who will also attend control room every day from 10.00pm. to 6.00am. and round the clock on Sunday &amp; holidays in shifts. One (1) no of hired lorry will be stationed at central control room every day from 6.00 pm to 6.00 am. and round the clock on Sunday &amp; holidays.</p> <p>(iii) One hired crane will be stationed at control room from 6.00pm. to 6.00 am for emergency removal of uprooted big trees from any part of the city and one hired vehicle ( Tata Sumo type ) will be stationed at Control Room from 6.00 pm. to 6.00 am. for carrying out emergency inspection and also for immediate attending at the disaster</p> | From<br>01.04.2017<br>to 30.11.2017 | <p>Sri Debasish Chakraborty<br/>D.G (Parks &amp; Squares) ,<br/>M – 98368-86508</p> <p>Sri Somenath Sen.<br/>Dy.Ch.Engr. (P &amp;S),<br/>M – 98306-02809</p> <p>Sri Santanu Roy<br/>Dy.C.E. (P&amp;S),<br/>M – 94333-93586</p> <p>Sri Banibrata Samaddar<br/>E.E.(C)/ P &amp; S<br/>M- 98317-06627<br/>Sri Chanchal Mondal,<br/>Asst. Horticulturist,<br/>M- 94334-34428</p> <p>Sri Sukanta Ghosh<br/>Arboriculture Overseer,<br/>M-98305-61451</p> |

