



THE KOLKATA MUNICIPAL CORPORATION
PERSONNEL DEPARTMENT
5, S.N. BANERJEE ROAD, KOLKATA 700 013

Dated 31st July 2017

Ch. Manager (P)'s Circular No. 17 of 2017-18

To

1. Sri Debabrata Majumder, Member-Mayor-in-Council (SWM), Chairman.
2. Shazad Sibli, Joint Municipal Commissioner (Revenue & Supply).
3. Sri Tapash Chowdhury, Joint Municipal Commissioner (G&D), Member
4. Sri Debotosh Dasgupta, Controller of Municipal Finance & Accounts, Member
5. Sri Debasish Chakraborty, DG(Parks & Squares and Building-II), Member.
6. Salim Ansari, Ch. Municipal Law Officer.
7. All Controlling Officers.

All concerned are hereby informed that the first meeting of the Committee since constituted to examine the matter of merger of various departments of the KMC in terms of Municipal Commissioner's Circular No. 24 of 2017-18, dated 11.07.2017 will be held on 04.08.2017 (Friday) at 3 PM in the Conference Room - I of the CMO Buildings.

All Controlling Officers are requested to be present in the meeting with a written note prepared on the aforesaid subject to facilitate the discussion in a smooth and constructive manner.


All concerned are requested to make it convenient to attend the meeting as per aforesaid schedule.

This Circular issues with the approval of Municipal Commissioner and sanction of Hon'ble Chairman of the Committee.


Ch. Manager (Personnel) & Member Secretary

Copy forwarded for information and n/a to:

1. Municipal Secretary with the request to kindly issue necessary instruction to competent official for arrangement of tea and light snacks for the officials attending the meeting on the 04th August 2017 (Friday) at 3 PM in the Conference Room - I of the CMO Buildings.
2. Sri Debotosh Dasgupta, Controller of Municipal Finance & Accounts.
3. Sri Debasish Chakraborty, DG(Parks & Squares and Building-II).
4. Salim Ansari, Ch. Municipal Law Officer.
5. All Controlling Officers.
- ✓ 6. DG(IT) with the request to upload a copy of this circular in KMC's website.
7. PA to Hon'ble Chairman/Hon'ble Mayor/ Hon'ble Dy. Mayor
8. PA to all Members- MIC.
9. PA to Jt. MC (G&D)/ Jt. MC (Revenue & Supply).
10. PA to Ch. Manager (P).


Ch. Manager (Personnel) & Member Secretary

2/10/17